

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Ian Frobisher		Telephone number: 07891 276531
Subject²:	Rough Sleepers Accommodation Programme (RSAP) – Leeds funding approval / 1 bed property acquisitions for supported move on accommodation.		
Decision details³:	<p>What decision has been taken?</p> <p>Chief Officer Asset Management & Regeneration has agreed to:</p> <p>a) Support in principle approval for the purchase of 8 x 1 bedroom properties which shall provide self-contained additional accommodation for RSAP round 5. The deadline to deliver the allocation is by no later than March 2024.</p> <p>b) Approve the injection of £400,000 of grant funding into the HRA Council House Growth capital programme to enable the scheme to deliver the programme.</p> <p>c) Note that Director approval for the acceptance NSAP round 1, RSAP round 2 & RSAP R3 and necessary injection of £3,909,000 HRA funding was provided Dec 2020 and Dec 2021 for the delivery of 30 x 1 bed properties. Following assessment of spend to date a cashflow of £1,132,100 remains available to fund RSAP R5. Based on £145,000 per property x 8 (£50,000 from Homes England & £95,000 from the Council). £760,000 is the requirement / Council element (£95,000 x 8) which shall be funded from the previously approved and remaining budget.</p> <p>d) Note that property addresses cannot be provided at time of drafting this report, therefore, approval is requested to process each individual property purchase as a Significant Operational Decision (using the same process as agreed on the Right of First Refusals purchases) under the Director of City Development's scheme of delegation.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision</p> <p>To obtain Director Authority to Purchase and approval to accept additional Department for Levelling Up, Housing and Communities (DLUHC) grant funding. To provide 8 X 1 bedroom properties and support services to round 5 of the Rough Sleepers Accommodation Programme (RSAP).</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p>
Affected wards:	Various.
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>The Executive Member for Climate and Infrastructure and the Executive Member for Environment and Housing were consulted on the RSAP schemes on 16th August 2022.</p>
	<p>Ward Councillors</p> <p>All Ward Councillors were informed and updated on the RSAP schemes 16th August 2022. All feedback received was supportive of the programme.</p>
	<p>Others</p> <p>Regular updates on progress across the whole programme are provided to the Council Housing Growth Programme Board.</p> <p>Local Ward Members are updated on any acquisitions in their ward areas, as they progress.</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>A Project Support Officer with support and management from Ian Frobisher.</p> <p>DLUHC advised that the accommodation to be delivered / operational to a deadline of no later than 31st March 2024 to avoid the risk of losing the grant allocation being offered to Leeds.</p> <p>The Council will endeavour to progress all property acquisitions as promptly as reasonably practicable.</p>
List of Forthcoming Key Decisions⁵	Date Added to List:-
	N/A
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	N/A
	If Special Urgency Relevant Scrutiny Chair(s) approval
	Signature _____ Date _____
	N/A
	If not published for 5 clear working days prior to decision being taken the reason why not possible:

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

Publication of report⁶	If published late relevant Executive member's approval	
	Signature N/A	Date
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: Significant Operation Decision.	
Approval of Decision	Authorised decision maker ⁸ Angela Barnicle , Chief Officer Asset Management & Regeneration, City Development	
	Signature 	Date: 12 May 2023

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.