

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Children and Families		
Contact person:	Paul McGrath Planning Manager – Sufficiency and Participation Team	Telephone number: 0113 3787230	
Subject²:	Request to retrospectively allocate Section 106 contributions – School expansion schemes at Farsley Westroyd and Springbank Primary Schools and Leeds West Academy		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>a) That the Director of Children and Families grants approval to allocate £153,137 of S106 contributions paid by the developers of Land near ring road –Farsley and Carverley Lane (Harron Homes), towards the costs of the permanent expansion projects at Farsley Westroyd and Farsley Springbank Primary Schools and to allocate a further £93,300 of S106 funding from the same development towards the costs of the permanent expansion project at Leeds West Academy.</p> <p>b) Note that at its February meeting, the Good Learning Places Board supported the use of the Land near ring road –Farsley and Carverley Lane (Harron Homes) S106 contributions towards these capital schemes.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>This report seeks approval to allocate a total of £246,437 of Section 106 contributions paid by the developers of Land near ring road –Farsley and Carverley Lane towards the costs of the expansion projects at Farsley Westroyd Primary School, Farsley Springbank Primary School and at Leeds West Academy.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>N/A</p>
Affected wards:	Calverley and Farsley, and Bramley and Stanningley
Details of consultation undertaken⁴:	<p>Good Learning Places Board</p> <p>Ward members to be consulted on approval</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Darren Crawley – Sufficiency and Participation Team Lead. Funds to be allocated on approval.</p>
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	<p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call-in	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Julie Longworth – Director of Children and Families		
	Signature	<i>Julie Longworth</i>	Date 16/5/23

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.

