

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

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| Decision type | <input type="checkbox"/> Key Decision | <input checked="" type="checkbox"/> Significant Operational Decision | <input type="checkbox"/> Administrative Decision |
| Approximate value | <input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 |
| Director¹ | Martin Farrington, Director of City Development | | |
| Contact person: | Karen Murgatroyd | Telephone number: 0113 37 88531 | |
| Subject²: | Authority to enter into a grant agreement with National Art Collections Fund (operating as Art Fund) for the Hibiscus Rising Sculpture by Yinka Shonibare. | | |
| Decision details³: | <p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>The Chief Officer, Culture and Economy has authorised the Council to enter into a grant agreement with Art Fund for “Hisibcus Rising” by Yinka Shonibare on terms summarised in the report for a grant of £200,000. This funding is a contribution towards the cost of fabrication and installation of the Shonibare sculpture in Meadow Lane Green Space, as part of the LEEDS 2023 Year of Culture programme.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>To receive a grant of £200,000 from Art Fund for “Hibiscus Rising” by artist and sculptor Yinka Shonibare.</p> <p>This decision follows a Delegated Decision on ownership and maintenance of a new public artwork in memory of David Oluwale in Aire Park on 20 May 2022, approval from Executive Board on 22 June 2022 to front fund the cost of the</p> | | |

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

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| | <p>artwork up to £1.83m and a subsequent Delegated Decision on 9 November 2022 to enter into a co-operation agreement with the Trust setting out roles and responsibilities with regard to delivering the project.</p> |
| | <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Leeds Culture Trust has already applied for funding from Art Fund for the LEEDS2023 Year of Culture, and was unable to bid for further funding for the Shonibare artwork. The application for funding was therefore made by the Council and the Council is the recipient of the grant money.</p> |
| Affected wards: | |
| Details of consultation undertaken⁴: | <p>Executive Member</p> <p>The Executive Member Economy, Culture and Education and the Executive Member Resources were consulted in May 2022 in advance of the Executive Board meeting where the principle of front-funding was agreed.</p> |
| | <p>Ward Councillors</p> <p>Ward Councillors were consulted in May 2022 in advance of the Executive Board meeting where the principle of front-funding was agreed.</p> |
| | <p>Chief Digital and Information Officer⁵</p> |
| | <p>Chief Asset Management and Regeneration Officer⁶</p> |
| | <p>Others</p> <p>The Procurement and Commercial Services Legal Team have reviewed the terms of the grant agreement between the Council and Art Fund.</p> |
| Implementation | <p>Officer accountable, and proposed timescales for implementation</p> <p>The Executive Manager, Leeds 2023 Partnership is the accountable officer.</p> <p>The payment schedule is as follows:</p> <p>a. 75% of the grant, or £150,000 on the signing of the grant agreement.</p> |

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

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| | <p>b. 25% of the grant, or £50,000 will be paid when the Work is completed and installed and open to the public, with all parties including the artist satisfied with any final adjustments to the design and fabrication to be confirmed in a letter from the Council's Chief Executive to Art Fund's Director.</p> <p>The Executive Manager will work with the Development Team from Leeds Culture Trust to provide all required reports and supporting documentation.</p> <p>It is expected that Hibiscus Rising will be unveiled as part of the Leeds 2023 Year of Culture in November 2023 and will pass into the Council's ownership on 31 December 2023.</p> | |
| List of Forthcoming Key Decisions⁷ | Date Added to List:- | |
| | If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision | |
| | If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____ | |
| Publication of report⁸ | If not published for 5 clear working days prior to decision being taken the reason why not possible: | |
| | If published late relevant Executive member's approval Signature _____ Date _____ | |
| Call-in | Is the decision available ⁹ for call-in? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| | If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: | |
| Approval of Decision | Authorised decision maker ¹⁰ Eve Roodhouse Chief Officer, Culture and Economy | |
| | Signature  | Date 18 May 2023 |

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.

