

## Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	The Director of Communities, Housing and Environment		
<b>Contact person:</b>	Anthony Stringwell	<b>Telephone number:</b> 0113 3788167	
<b>Subject<sup>2</sup>:</b>	Woodhouse Moor – play area refurbishment		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)  The Chief Officer Climate, Energy and Greenspaces has approved the injection with authority to spend of £265,723.85 of S106 Greenspace Monies held within the Little London and Woodhouse and Headingley and Hyde Park wards to support works that seeks to refresh and enhance the play area at Woodhouse Moor.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)  The report provides an update on the intention to improve the playground at Woodhouse Moor including the installation of new equipment that will improve play value and accessibility. The report highlights that the work will be undertaken by the council’s contractual provider of fixed play equipment, who will in turn be overseen on site by the Parks operational team.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision  See report.		
<b>Affected wards:</b>	Little London and Woodhouse and Headingley and Hyde Park		
	Executive Member  Cllr Arif – consultation undertaken Mar 2023		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

<b>Details of consultation undertaken<sup>4</sup>:</b>	Ward Councillors Cllrs Brooks, Marshall-Katung, Akthar, Gathwaite and Pryor - consultation undertaken March 2023	
	Others	
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Summer 2023	
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:-	
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Polly Cook, Chief Officer Climate, Energy and Greenspace	
	Signature  P E Cook.	Date 24/05/23

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.

