

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.


Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Children and Families		
Contact person:	Ben Finley	Telephone number: 07715044858	
Subject²:	Investing in Fostering and Placement Support Services		
Decision details³:	What decision has been taken?		
	The Director of Children & Families has agreed to:		
	<ul style="list-style-type: none"> a) Note the content of the report and invest to save proposition for new capacity within the fostering and placement support services; b) Approve the overall business case as described in this report; and c) Approve the establishment of the required new posts, as identified at appendix 1. 		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)		
	As set out in the report attached		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision		
	As set out in the report attached		
Affected wards:	Citywide impact		
Details of consultation undertaken⁴:	Executive Member for Adults and Children's Social Care and Health Partnerships - various		
	Ward Councillors – NA		
	Chief Digital and Information Officer ⁵ - NA		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	Chief Asset Management and Regeneration Officer ⁶ - NA	
	Others – as set out in the report attached	
Implementation	Officer accountable, and proposed timescales for implementation The Head of Corporate Parenting will be the accountable officer. Process of recruitment to new staffing roles will begin as soon as the decision is clear for implementation. Implementation programme runs from 2023/24 through to full completion in 2027/28.	
List of Forthcoming Key Decisions⁷	Date Added to List:- 26/01/2022	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision NA	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible: NA	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call-in	Is the decision available ⁹ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: NA	
Approval of Decision	Authorised decision maker ¹⁰ Director of Children and Families Julie Longworth – Director of Children & Families	
	Signature 	Date 16/5/23

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.