

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input checked="" type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Chris Way	Telephone number: 0113 3787493	
Subject²:	Calverley & Farsley Ward TRO		
Decision details³:	What decision has been taken?		
	<p>The Chief Officer (Highways & Transportation) was requested to:</p> <p>Instruct the City Solicitor to advertise a Traffic Regulation Order as detailed on attached drawings TM/08/1174/TRO/01, TM/08/1174/TRO/02, TM/08/1174/TRO/03 & TM/08/1174/TRO/04 and subject to no objections being received to make and seal the Order as advertised; and</p> <p>Approve expenditure of £6,130.27 noting that this is fully funded from two existing Section 106 contributions relating to the Calverley & Farsley ward.</p>		
	A brief statement of the reasons for the decision		
	<p>Section 106 contributions totalling £6130.27 are available for traffic regulation orders in the Calverley & Farsley ward. During the development of a proposal a number of other minor issues have been identified which would benefit from waiting restrictions, and in order to ensure value for money these have been combined into a package covering the ward.</p> <p>The S106 contribution will therefore be used to cover the legal and other expenses associated with a wider proposal, reducing the pressure on Leeds City Council budgets for future years.</p>		
Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision			
<p>The alternative approach would be to deliver a smaller TRO with additional items subject to a bid from future LCC budgets. This would run the risk of an unsuccessful bid and a delay in responding to these local concerns; a successful bid would also by extension require resources to be expended that could be targeted at other parts of the city.</p>			

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	Using available funding in this way links to the council's Spending Money Wisely approach and increases Highways & Transportation's ability to respond to as many local highway concerns as possible.	
Affected wards:	Calverley & Farsley	
Details of consultation undertaken⁴:	Executive Member To be briefed following this decision	
	Ward Councillors Ward members have been heavily involved in drawing out areas of concern and fully support this package.	
	Chief Digital and Information Officer ⁵ n/a	
	Chief Asset Management and Regeneration Officer ⁶ n/a	
	Others	
Implementation	Officer accountable, and proposed timescales for implementation Chris Way – Principal Engineer Traffic Engineering. To be delivered in 2023.	
List of Forthcoming Key Decisions⁷	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.


⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Gary Bartlett – Chief Officer (Highways & Transportation)	
	Signature 	Date 12 th September 2023

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.