

## Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input type="checkbox"/> X Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	Mary Stockton	Telephone number: 0113 378 7684	
<b>Subject<sup>2</sup>:</b>	Recommendation to appoint following the Multi Storey Car Park Agency Procurement (YORTENDER REFERENCE: 79365)		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken?		
	<p>The Chief Officer Asset Management &amp; Regeneration has approved the award a contract for disposal of assets following the outcome of the Procurement with the YORtender reference 79365; this is to be to Cushman &amp; Wakefield Debenham Tie Leung Limited for a period from 10th November 2023 to the conclusion of any asset sale. The final contract value will be dependent on any realised asset sale price, please see attached confidential appendix for further details.</p>		
	<p>A brief statement of the reasons for the decision</p> <p>The appointment of specialist advice and agency services is required in order to support Asset Management &amp; Regeneration to provide (1) specialist advice relating to multi-storey car park assets in council ownership and (2) if any asset is deemed suitable, then to proceed to seek and obtain (subject to offers) a sale in the national mar. The nature of the advice and transactions is specialised and the volume of work is likely to be high and cannot be resourced internally. Further detail on the process followed is included in the accompanying report.</p>		
<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Not to appoint following the procurement. This is not recommended as there is a bidder suitable for recommendation and the appointment is required to deliver the stated aims of the council.</p>			

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

<b>Affected wards:</b>	Little London & Woodhouse and Hunslet & Riverside		
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member: Executive Board Report October 2023.		
	Ward Councillors: N/A – but will be advised in the event that a transaction is to be considered.		
	Chief Digital and Information Officer <sup>5</sup> N/A		
	Chief Asset Management and Regeneration Officer <sup>6</sup> Chief Officer Asset Management & Regeneration is signatory to this decision.		
	Others: Procurement		
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Mary Stockton		
<b>List of Forthcoming Key Decisions<sup>7</sup></b>	Date Added to List:-		
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision		
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
<b>Call-in</b>	Is the decision available <sup>9</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of Decision</b>	Authorised decision maker Angela Barnicle – Chief Officer Asset Management & Regeneration		

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

	<p>Signature</p> 	<p>Date 14/11/2023</p>
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