

Approval to Tender: Noise Insulation Contract

Date: September 2023

Report of: Assistant Procurement Engineer

Report to: Chief Officer (Highways & Transportation)

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

This report seeks the approval of the Chief Officer (Highways and Transportation) to tender for the Noise Insulation Contract in advance of the current contract expiring on the 5th February 2024.

Recommendations

1. The Chief Officer (Highways and Transportation) is requested to approve the request to tender of the Noise Insulation Contract in advance of the current contract expiring on the 5th February 2024.

What is this report about?

- 1 The report seeks approval from the Chief Officer (Highways & Transportation) to tender for the Noise Insulation contract in advance of the current contract expiring on the on the 5th February 2024.
- 2 The Noise Insulation Contract is used to install noise insulation measures to properties in Leeds which have been affected by an increase in noise pollution as a result of highway works.
- 3 The Environmental Studies Team utilises the current contract to install noise insulation measures to eligible properties in Leeds which have been affected by an increase in noise pollution as a result of nearby new or upgraded highway schemes.
- 4 To date, the spend on the current contract is £428,154.94 (2020 to 2023).

What impact will this proposal have?

- 5 As part of the tender process, contractors and suppliers will need to demonstrate their commitment in line with EDCI requirements. As part of the tender exercise, the procurement team will assess the impact of this.

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing Inclusive Growth Zero Carbon

- 6 Creation and sustainability improvements to infrastructure across Leeds is an important part of the Best City Ambition. However, highways schemes undertaking this work can result in

increased noise levels to adjacent properties. The contract is used to offer local residents noise reduction measures to mitigate this in appropriate circumstances.

- 7 The health and wellbeing of local residents is improved by offering them noise reducing measures within their properties to prevent any noise increase created by highways schemes.
- 8 The contractor is aware of Leeds City Council's Climate Emergency agenda and any emission savings that can be made are encouraged.
- 9 Zero Carbon – As part of the tender process under social value tenderers will be required to provide commitments against the Leeds TOM's (themes, outcomes, measures) which will include reducing carbon emissions to help the Council achieve its net zero ambition.

What consultation and engagement has taken place?

Wards affected: All

Have ward members been consulted? Yes No

- 10 Consultation has taken place with the Environmental Studies Team who have confirmed their need for this contract to be able to deliver their service.
- 11 The finance team have confirmed that funding for this spend is in place.

What are the resource implications?

- 12 The estimated annual contract is £200,000.00 with an estimated spend of £800,000.00 over 4 years.
- 13 It has been considered and confirmed that the appropriate funding provision is available from the budget as and when the service is required.
- 14 If the Contract is not tendered, there is no compliant alternative in place and the team would therefore be unable to carry out noise insulation works.

What are the key risks and how are they being managed?

- 15 Should the contract not be re-tendered, the Council would not have a contractor who could react quickly to requests for noise insulation works and packages of work would have to be procured individually resulting in time delays and additional cost.

What are the legal implications?

- 16 There are no specific legal implications arising from this report. All activities relating to the procurement will be executed strictly in accordance with the Council's Contract Procedure Rules. In accordance with the CPRs, new contracts that may be used for expenditure exceeding £500,000 require the decision to be key and subject to Call-In.
- 17 A Key Decision form was completed and published on the List of Forthcoming Key Decisions on the 19 October 2023.

Options, timescales and measuring success

What other options were considered?

How will success be measured?

- 18 Success will be measured by the delivery and quality of the work undertaken by the successful contractor.
- 19 It will save procurement staff time and give suppliers the opportunity to offer rates based on the anticipation of receiving larger orders than if the Council tendered individual contracts.

What is the timetable and who will be responsible for implementation?

20 The Highways Procurement team will ensure that the contract is in place in advance of the current contract's expiration on the 5th February 2024.

Appendices

- N/A

Background papers

- N/A