

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision															
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000															
Director¹	The Director of Strategy and Resources																	
Contact person:	Claire Grundy	Telephone number: 0113 378 4812																
Subject²:	Integrated Digital Service (IDS) Resource Augmentation Framework Award																	
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>The Director of Strategy and Resources has approved award of contract to the following suppliers for the IDS Resource Augmentation Framework:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <tr> <td style="width: 60%;">Lot 1: Digital Engineering and Integration</td> <td style="width: 20%;">Fujitsu</td> <td style="width: 20%;">AireLogic</td> </tr> <tr> <td>Lot 2: Digital Solutions and Automation</td> <td>Fujitsu</td> <td></td> </tr> <tr> <td>Lot 3: Digital Transformation Consultancy</td> <td>Fujitsu</td> <td>AireLogic</td> </tr> <tr> <td>Lot 4: Digital Experience and Design</td> <td>Fujitsu</td> <td>TPX Impact</td> </tr> <tr> <td>Lot 5: IT Operations & Support Services</td> <td colspan="2">No awards being made.</td> </tr> </table> <p>The multi-year framework contract for resource augmentation within the Integrated Digital Service will run to the end of November 2026 with the option for a further 12-month extension.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>IDS continues to struggle to recruit certain key posts that were identified as part of its Phase 2 structure. In addition, the volume of work is increasing and the gaps in capacity are severely impacting on IDS ability to deliver digital solutions required in a timely manner. Much of the work is required to support the financial challenge agenda.</p> <p>As the volume of work continues to grow and the urgency to deliver on key corporate transformational projects which support delivery of financial savings, IDS</p>			Lot 1: Digital Engineering and Integration	Fujitsu	AireLogic	Lot 2: Digital Solutions and Automation	Fujitsu		Lot 3: Digital Transformation Consultancy	Fujitsu	AireLogic	Lot 4: Digital Experience and Design	Fujitsu	TPX Impact	Lot 5: IT Operations & Support Services	No awards being made.	
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¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	<p>needs to be able to flex its resources up and down to meet demand in a timely manner whilst providing the best value for money.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>IDS has used a mix of contractors and undertaken numerous tender exercises over the last 2 years to secure suppliers to deliver specific pieces of work. However, this mixed economy is time consuming to implement and manage and is not the most cost effective, value for money approach.</p> <p>The resource augmentation framework should allow the service to better manage demand and address resource needs. The framework will allow IDS to drive better pricing through economies of scale.</p>
Affected wards:	N/A
Details of consultation undertaken⁴:	Executive Member Councillor Coupar and Executive Board approval for resource augmentation has been established.
	Ward Councillors N/A
	Chief Digital and Information Officer ⁵ This work is being commissioned via the CDIO.
	Chief Asset Management and Regeneration Officer ⁶ N/A
	Others N/A
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Claire Grundy, Head of Portfolio Management Office, is the accountable officer. Proposed timescales for implementation are from November 2023.</p>
List of Forthcoming Key Decisions⁷	Date Added to List:
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval		
	Signature	Date	
Call-in	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: As it is a Significant Operational Decision it is not subject to call-in.		
Approval of Decision	Authorised decision maker ¹⁰		
	The Director of Strategy and Resources – Mariana Pexton		
	Signature	Date 14 th November 2023	
			

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.