

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Chief Planning Officer		
Contact person:	Thomas Readman Tree Officer	Telephone number: 07795 223803	
Subject²:	CITY OF LEEDS TREE PRESERVATION ORDER (NO.21) 2023 TPO 2023 21 (28 ELMETE AVENUE ROUNDHAY LEEDS LS8 2QN)		
Decision details³:	<p>The Chief Planning Officer has agreed that the above Tree Preservation Order will be confirmed as per the report of the City Solicitor (Corporate Governance).</p> <p>This function is sub-delegated to the Deputy Chief Planning Officer or Head of Planning Services under the Chief Planning Officer's Sub-delegation Scheme (Hedgerows and Trees).</p> <p style="margin-left: 40px;">a) Having carefully considered the issue raised by the tree owner, on balance it is considered that the Tree Preservation Order is warranted on the grounds of amenity and expediency.</p> <p style="margin-left: 40px;">b) That the Order be confirmed, as originally served.</p> <p>A Conservation Area notification (Ref: 23/02661/TR) was received by the Council to undertake works to a Horse Chestnut at 28 Elmete Avenue, Roundhay. The proposed works were considered unsuitable and to be detrimental to the amenity value of trees at the property, and so a Tree Preservation Order was served in the interest of public amenity.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision: N/A		
Affected wards:	Roundhay		
Details of consultation undertaken⁴:	Executive Member N/A		
	Ward Councillors N/A		
	Chief Digital and Information Officer ⁵ N/A		
	Chief Asset Management and Regeneration Officer ⁶ N/A		
	Others N/A		
Implementation	Officer accountable, and proposed timescales for implementation N/A		
List of Forthcoming Key Decisions⁷	Date Added to List:- N/A		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision No Special Urgency or General Exception applies		
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible: N/A		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call-in	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: N/A		
Approval of	Authorised decision maker ¹⁰		

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

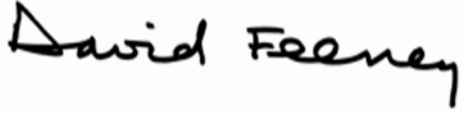
⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.

Decision	David Feeney - Chief Planning Officer	
	Signature 	Date 20 November 2023