

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Children and Families		
<b>Contact person:</b>	Sandra Pentelow	Telephone number: 0113 37 88655	
<b>Subject<sup>2</sup>:</b>	Award of a contract EHCP Service Redesign and Delivery Consultancy Support		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)  The Chief Officer Transformation and Partnerships approved the Direct Award of a contract to PricewaterhouseCoopers LLP (PWC), under the ESPO Consultancy 664_21 Framework (lot 4c) agreement, for service redesign and delivery consultancy work related to a review of Education Health and Care Plan (EHCP) processes with a value of £493,000 ex VAT for the period 20 <sup>th</sup> November 2023 until 5 <sup>th</sup> April 2024.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)  See information set out in the Delegated Decision Report		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision.  See information set out in the Delegated Decision Report		
<b>Affected wards:</b>	All		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member The Deputy Leader of Council and Executive Member for Economy, Culture and Education has been advised of the proposed engagement and is supportive.		
	Ward Councillors n/a		
	Chief Digital and Information Officer <sup>5</sup> n/a		
	Chief Asset Management and Regeneration Officer <sup>6</sup> n/a		
	Others n/a		
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation  Programme and Partnerships Manager  20 <sup>th</sup> November 2023 until 5 <sup>th</sup> April 2024.		
<b>List of Forthcoming Key Decisions<sup>7</sup></b>	Date Added to List:-		
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision		
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval  Signature _____ Date _____		
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval  Signature _____ Date _____		
<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:  The decision is a Significant Operational Decision		

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<b>Approval of Decision</b>	Authorised decision maker <sup>10</sup> Phil Evans Chief Officer, Transformation and Partnerships	
	Signature 	Date 17 <sup>th</sup> November 2023

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<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.