

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Childrens and Families		
<b>Contact person:</b>	Lucie McAulay	Telephone number: 0113 3788766	
<b>Subject<sup>2</sup>:</b>	Local school funding formula 2024/25 for mainstream maintained schools and academies		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)  The Director of Children and Families approved the schools funding formula for 2024/25.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)  This decision was made having taken account of Education and Skills Funding Agency regulations and the need to allocate available funding in a fair and transparent way. The decisions made take into account the opinions of schools that responded to a consultation on the proposals and those of Schools Forum.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision		
<b>Affected wards:</b>	All wards		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.


<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member: Councillor Pryor Date consulted October 2023 – January 2024
	Ward Councillors
	Others All schools 17/10/23 – 08/11/23 Schools Forum 17/11/23 & 16/01/24
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Head of Schools Finance Timescales for implementation - by 28/02/2024
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:- 14/11/23
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Julie Longworth – Director of Children & Families	
	Signature  	Date 09/02/2024

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<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.