

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Communities, Housing & Environment		
Contact person:	James Hulme	Telephone number: 0113 37 86996	
Subject²:	Approval for the disposal of ANPR cameras.		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.) The Chief Officer Climate, Energy & Green Space</p> <ol style="list-style-type: none"> 1. Gave approval to sell those Automatic Number Plate Recognition (ANPR) cameras not in use by Council to Yunex Limited, up to a total of 160 cameras. The value of this decision is referred to in the Confidential Appendix. 2. Acknowledged and accept the risks outlined in the report regarding the potential implications of this decision. <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Yunex Limited approached the Council with a buy-back offer for those ANPR cameras installed under the Clean Air Zone (CAZ) scheme that are not in use. This decision is being taken forwards in the interests of spending money wisely. Given the financial pressures the Council is under, and that there is no near-term likelihood of a scheme requiring such a large volume of ANPR cameras it is proposed that the revenue generated is of most use.</p> <p>Consultation with Highways and Transportation and Parking Enforcement has taken place to confirm that this decision is acceptable and there is no wider use case for these ANPR cameras.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Retaining the ANPR cameras was considered, however with no near-term likelihood of a large-scale charging scheme there are no benefits associated with retaining them and the Council would have to spend a significant sum to remove them.</p>
Affected wards:	n/a
Details of consultation undertaken⁴:	Executive Member
	The Executive Member for Sustainable Development and Infrastructure and also the Executive Member for Climate, Energy, Environment and Green Space have been briefed on this proposal.
	Ward Councillors
	Chief Digital and Information Officer ⁵ n/a
	Chief Asset Management and Regeneration Officer ⁶ n/a
Others	Chief Officer Highways and Transportation has been consulted and approves of decision taken.
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Chief Officer Climate, Energy & Green Spaces.</p> <p>Proposed removal of cameras from January – March 2024.</p>
List of Forthcoming Key Decisions⁷	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval
	<p>Signature _____ Date _____</p>
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

	If published late relevant Executive member's approval	
	Signature	Date
Call-in	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Chief Officer Climate, Energy and Green Space- Polly Cook	
	Signature PE Cook.	Date 06/2/24

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.