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Leeds District Licensing Department

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22nd February 2024

**Entertainment Licensing Section
Leeds City Council
Civic Hall, Leeds
LS1 1UR**

cc. Adam Gough (Club Chairman) – Thorp Arch & Boston Spa Cricket Club, Thorp Arch.

**RE: THORP ARCH & BOSTON SPA CRICKET CLUB, THE VILLAGE THORP ARCH LS23 7AR.
NEW PREMISES LICENCE – PREM/05085 - LICENSING ACT 2003:
POLICE – LETTER OF REPRESENTATION – ‘QUALIFIED’ OBJECTION:**

Thank you for submitting your application for a premises licence at the above address, which we received on 19th January 2024, via Leeds City Council as an electronic application.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.

We therefore confirm that we are submitting a formal representation against your application on the grounds of:-

1. the prevention of crime & disorder
2. the prevention of public nuisance, and
3. the protection of children from harm.

However, West Yorkshire Police are also of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule, in **addition** to what you may have offered in your application.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible, but no later than 23rd February 2024.

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Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures.

Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible, but no later than 23rd February 2024.

PART 1 - to be completed by the Responsible Authority:

West Yorkshire Police propose the following control measures under the Licensing Act 2003 (in addition or as alternative wording to those that you may have already offered), for the premises:-

**THORP ARCH & BOSTON SPA CRICKET CLUB
THE VILLAGE
THORP ARCH
LEEDS
LS23 7AR.**

Also, the following control measures, either as additions or alternatives, refer specifically to-

1. The **'site plan'** produced with the application and dated 10th March 2023, which will form an integral part of the premises licence if issued, and
2. An official document of Leeds City Council entitled "**Licensing Act 2003 – Box M – Operating Schedule – Suggested Measures**", also dated March 2023.

This official document of the licensing authority, is used constantly in conjunction with all 'responsible authorities' in Leeds, including West Yorkshire Police, for this purpose.

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives:-

- the prevention of crime & disorder
- the prevention of public nuisance
- the protection of children from harm

Alternative measures – (in substitution for those proposed):

A 'Check 21' scheme shall be used to prevent the sale of alcohol to people under 18 years of age. (Alternative to step offered at Section M Box b) – 5.)	9PF008
All staff deployed in the serving of alcohol and for managing admission to age restricted premises shall be trained on the correct procedures for age verification, the prevention of proxy sales, the prevention of sales to those who appear intoxicated and for dealing with false and any surrendered identification documents. (Alternative to step offered at Section M Box b) – 5.)	9PF010
A suitable closed-circuit television (CCTV) system shall be in operation whilst members of the public are in attendance. The CCTV system shall record images to cover all areas of the licensed site to which the public have access (save for toilets/showers/changing areas). The CCTV system shall record images to cover external areas used by customers. At least one member of staff shall be on duty at the premises who can operate the system and download recorded images. These images will be downloaded and provided immediately, or where this is not possible as soon as practicable, on request to an officer of a Responsible Authority. The CCTV system shall be capable of retaining	9PF012

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images for a minimum of 31 days, will be of good quality and will contain the correct time and date stamp information. The CCTV system and images will be kept in a secure environment to which members of the public will not be permitted access. <i>(Alternative to step offered at Section M Box b) – 9.)</i>	
The premises licence holder shall provide accredited security staff on the occasions and to the numbers as identified through a risk assessment. <i>(Alternative to step offered at Section M Box b) – 3.)</i>	9PF013
The premises licence holder/designated premises supervisor will belong to a recognised trade body or Pubwatch Scheme where one exists, whose aims include the promotion of the licensing objectives. <i>(Alternative to step offered at Section M Box b) – 1.)</i>	9PF053

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Additional measures - (to those proposed):

At all times the premises licence has effect with regards to the sale / supply and consumption of alcohol, the following conditions will apply in relation to the inherent 'site plan' of the premises dated 10th March 2023-

- 1) With regards to the pavilion **edged in red** as indicated on the plan of the premises-
 - The sale / supply of alcohol is authorised every day from 1100 to 2330, and
 - The consumption of alcohol is allowed every day from 1100 to 0000.
- 2) The sale / supply and consumption of alcohol in the areas **edged in green and in yellow** as indicated on the plan of the premises, is as follows-
- 3) With regards to the area **edged in green** as indicated on the plan of the premises-
 - The sale / supply of alcohol is NOT authorised at any time.
 - Therefore, the use of any type of permanent or temporary, mobile or fixed alcohol dispense points in this area, is prohibited at any time.
 - Consumption of alcohol in this area is allowed but only until 2100 on any day, and only providing the alcohol to be consumed in this area, is first sold / supplied from within the pavilion edged in red on the plan of the premises.
 - A waiter / waitress service of alcohol from within the pavilion to those within the 'green consumption area', is permitted at all times.
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Patrons are not permitted to remove drinks in open bottles/glasses or other open vessels from the pavilion, save for consumption in the external area edged in green on the plan of the premises. <i>(From the LCC document and slightly re-worded – as an alternative to step offered at Section M Box b) – 2.)</i>	9PF027
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- 4) With regards to the area **edged in yellow** as indicated on the plan of the premises (& **other** than the areas **edged in red and in green**)-
 - This area will only be used on a maximum of 5 occasions in any calendar year, and for any authorised licensable activity.

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- For every event which involves the sale / supply and consumption of alcohol, the premises licence holder will give at least 7 consecutive days' prior notice of the event, to West Yorkshire Police and the licensing authority, and which will also provide the following information-
 - (a) The date of the event,
 - (b) A basic description of the nature of the event and if regulated entertainment will be involved other than alcohol, a brief account of the entertainment intended,
 - (c) The contact details of any external organiser of the event where applicable,
 - (d) The number of people expected to attend the event,
 - (e) The times the event is intended to run, no earlier than 1100 and no later than 2100, and
 - (f) Any other information the premises licence holder considers relevant.
- The sale / supply of alcohol is NOT authorised at any time.
- Therefore, the use of any type of permanent or temporary, mobile or fixed alcohol dispense points in this area, is prohibited at any time.
- Consumption of alcohol in this area is allowed but only until 2100 on any day, and only providing the alcohol to be consumed in this area, is first sold / supplied from within the pavilion edged in red on the plan of the premises.
- A waiter / waitress service of alcohol from within the pavilion to those within this yellow area, is permitted at all times.
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All drinks to be taken into the area edged in yellow from the pavilion, shall always be in non-glass containers. <i>(From the LCC document and slightly re-worded – as an alternative to step offered at Section M Box b) – 2.)</i>	9PF064
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West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at **Part 2**, the applicant agrees to incorporate the proposed measures within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

Bob Patterson
Leeds District Licensing Officer
West Yorkshire Police

Date: 22nd February 2024

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