

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input checked="" type="checkbox"/> <u>Administrative Decision</u>
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input checked="" type="checkbox"/> <u>below £25,000</u> <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Mark Philpott	Telephone number: mark.philpott@leeds.gov.uk	
Subject²:	Armley Gyrotory – Bruce Gardens Trial		
Decision details³:	What decision has been taken? The Chief Officer (Highways & Transportation) was requested to: <ul style="list-style-type: none"> a) Approve the implementation of the Bruce Gardens One-Way trial for a period of about 12 months noting the proposed start date of Monday 20th May 2024; b) Instruct the City Solicitor to advertise an Experimental Traffic Regulation Order to implement the trial, and subject to the consideration of any objections and any further amendments approved by the Chief Officer, to make, seal and implement the Orders as advertised c) Note that the trial costs will be met from the approved Armley Gyrotory budget; and d) Note that a further report will be brought forward in due course to seek direction on the permanent solution taking into account monitoring, evaluation and public and stakeholder feedback. 		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) To improve road safety on Wellington Road and capacity of the newly improved Armley Gyrotory. To enable the benefits, impacts and local reception to be monitored, before any decision is made about a permanent arrangement.		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision	
	Do nothing – The proposed trial arrangement is believed to be safer. A significant junction redesign – Funding not presently available and timescales would prevent implementation before the completion of Armley Gyratory. Banning the right turn into Bruce Gardens only – could be acceptable but is less self-enforcing, so the proposed one-way trial is considered optimal.	
Affected wards:	Armley	
Details of consultation undertaken⁴:	Executive Member – briefed on 29 th August 2023	
	Ward Councillors –Briefing issued 20 th November 2023. Site visit 19 th October 2023.	
	Chief Digital and Information Officer ⁵ - N/A	
	Chief Asset Management and Regeneration Officer ⁶ - N/A	
	Others: Emergency services and WYCA	
Implementation	Officer accountable, and proposed timescales for implementation Mark Philpott – Trial to be in place from Monday 20 th May 2024	
List of Forthcoming Key Decisions⁷	n/a	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input checked="" type="checkbox"/> Yes
		<input type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.


⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	<p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public: Not a key decision. The trial period allows feedback and a further decision will be made about any permanent arrangement. The trial is believed to be a safer highway arrangement and deferring the trial is not recommended on road safety grounds.</p>	
<p>Approval of Decision</p>	<p>Authorised decision maker¹⁰ Gary Bartlett, Chief Officer – Highways and Transportation</p>	
	<p>Signature</p> 	<p>Date</p> <p>8th May 2024</p>

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.