

Delegated Decision Notice

PART A¹

Use this form to record the fact that an officer or the Leader is going to take or has taken a key decision or a publishable administrative decision.

(See Article 13 for definitions of categories of decision, and the Executive and Decision Making Procedure Rules for requirements in relation to publication.)

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Publishable Administrative Decision
Reason for publication	<input type="checkbox"/> In excess of £500,000 <input type="checkbox"/> Significant Impact in an area the size of one ward or more	<input checked="" type="checkbox"/> Over £250,000 <input type="checkbox"/> Below £250,000 and other reason for publication
	Date added to List of Forthcoming Key Decisions:	
Director²	Director of Communities, Housing and Environment	
Contact person:	Jane Murphy, Commissioning Manager	Telephone number: 0113 378 3908
Subject³:	Grant award for continued provision for 24 bed supported accommodation / Direct Award of contract for security services from 1/9/24 – 31/08/25	
What decision will be / has been taken?	<p>The decision maker has approved the recommendations set out in the report attached.</p> <p>This Director of Communities, Housing and Environment has agreed to award up to £396,000 from the Rough Sleeping Initiative grant funding for:</p> <p>a) An additional grant allocation of £192,000 to St George’s Crypt to support the continuation of the 24-bed supported temporary accommodation from 1st September 2024 –31st August 2025, to be administered by a variation agreement, to vary the existing grant agreement made between the Council and the Provider dated 14th March 2024.</p> <p>b) An award of a direct contract under Regulation 32(9) PCR 2015 of up to £204,000 to GCA Securities and Facilities Management Ltd (‘GCA’) to continue providing security services for the Service from 1st September 2024 to 31st August 2025.</p>	
Decision details:	Set out in report attached. <input checked="" type="checkbox"/>	
EDCI	Screening attached <input checked="" type="checkbox"/>	Assessment (EIA) attached <input type="checkbox"/>
	Authorised decision maker ⁴	


¹ Complete for ALL publishable decisions (key and administrative)

² Director with delegated responsibility set out in Constitution for function to which decision relates.

³ If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

⁴ Give the post title and name of the officer with appropriate delegated authority set out in Director’s sub-delegation scheme.

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Approval of publication of Decision	James Rogers, Director of Communities, Housing and Environment	
	Signature: 	Date: 02/08/2024

Information for monitoring purposes

Approximate value⁵	Proposed Expenditure Up to £396,000	Anticipated Saving N/a	Anticipated Income N/a
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⁵ Over lifetime of decision (or one year if decision open-ended)

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PART B URGENT KEY DECISIONS AND APPROVALS ONLY

Complete Part B for key decisions only where urgency provisions have been used.

List of Forthcoming Key Decisions⁶	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency agreement of Scrutiny Chair that decision is urgent and cannot reasonably be deferred. Relevant Scrutiny Chair: Signature Date

Publication of report⁷	If not General Exception or Special Urgency but published at short notice, the reason why not possible to give five clear working days notice of the report prior to decision being taken:
	If report published at short notice relevant Executive member's approval. Relevant Executive Member: Signature Date

Call In⁸	Is the decision available for call-in? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in⁹ , the reason why decision is urgent (i.e. that any delay would prejudice the interests of the council or the public):

Following Call In¹⁰	If decision confirmed by Director following call-in , the reason why the decision is urgent and cannot reasonably be deferred until considered by Executive Board:
	Agreement of relevant Executive Member that decision is urgent and cannot be deferred: Relevant Executive Member:
	Signature Date

⁶ See Rule 5.1 to 5.3 of the Executive and Decision Making Procedure Rules for further detail.

⁷ See Rule 5.4 of the Executive and Decision Making Procedure Rules for further detail

⁸ See Rule 8 of the Executive and Decision Making Procedure Rules for further detail.

⁹ Remember to add a decision in Part A so that decision maker determines that decision is exempt from call-in.

¹⁰ See Rule 8.2.6.a of the Executive and Decision Making Procedure Rules for further detail.

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