

Equality, Diversity, Cohesion and Integration (EDCI) screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being or has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Communities, Housing & Environment	Service area: Disrepair Team
Lead person: Nicola Mitchell	Contact number: 0113 378 5617

1. Title: Major Repair Works in Occupied Council Housing Properties

Is this a:

Strategy / Policy
 Service / Function
 Other

If other, please specify

2. Please provide a brief description of what you are screening

Proposal to undertake a formal procurement process for the repairs and maintenance of Leeds City Council properties which have been subject to a disrepair claim. Leeds City Council has a statutory duty under Section 11 of the Landlord and Tenant Act 1985 to ensure homes are fit for people to live in and as such need a service to repair and maintain properties which have fallen into disrepair.

The contract will run over 2 years with an option to be extended for a further 2 x 12 months.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies and policies, service and functions affect service users, employees or the wider community – city wide or more local. These will also have a

greater or lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?	X	
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

This supports the aspirations set out in the Best Council Plan, in particular the objectives of:

- Everyone living in good quality, affordable homes, and;
- for everyone to be safe and feel safe

The contract is designed to ensure an efficient, purpose designed route for the

completion of repairs to occupied council housing properties that have been subject to a disrepair claim. It should have a positive impact on council tenants; the proposed contractors will work in conjunction with the council and both Housing Leeds teams and contractors will ensure effective, open and professional dialogue and engagement with residents of properties where work is required.

- **Key findings**

(think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

The approval to contract will ensure that Communities, Housing and Environment continues its service to maintain and invest in the housing stock it manages.

This will also ensure Communities, Housing and Environment can contribute to improving the standard of accommodation available to rent to all current service users and future service users.

This contract will not be applicable to leasehold properties as there is no right to submit a claim for disrepair and compensation under Section 11 of the Landlord and Tenant Act 1985.

- **Actions**

(think about how you will promote positive impact and remove/ reduce negative impact)

Approving this contract will have a positive impact on service users requiring this service and will help maintain their homes. This supports our aim for all our residents to live in good quality, healthy and affordable homes and for them to be safe and feel safe.

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.

Date to scope and plan your impact assessment:	
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Adam Crampton	Head of Asset Management	[] August 2024

Date screening completed	
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7. Publishing

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions or a Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to Governance Services	Date sent:
For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate	Date sent:
All other decisions – sent to equalityteam@leeds.gov.uk	Date sent: