

Equality, Diversity, Cohesion and Integration (EDCI) screening

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being or has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Children and Families	Service area: Assets and Access
Lead person: Fiona Hardy	Contact number: 0113 378 7774

1. Title: Statutory Notice Consultation on proposals to expand Broomfield South SILC by 100 places, as part of a school rebuild and the establishment of a permanent satellite site for post-16 provision

Is this a:

Strategy / Policy

 Service / Function

 Other

If other, please specify

Leeds City Council intends to consult on a proposal to expand Broomfield South SILC by 100 places, as part of a school rebuild and the establishment of a permanent satellite site for post-16 provision. This screening process will enable us to ensure equality, diversity, cohesion and integration will be considered during the consultation.

2. Please provide a brief description of what you are screening

We are screening the consultation process on a proposal to expand Broomfield South SILC by 100 places, as part of a school rebuild and the establishment of a permanent satellite site for post-16 provision. If approved, the school would expand by 100 places as part of a school rebuild, the rebuild would be consulted on as part of the planning process

and the new places would not be available until September 2027. The school would also establish a permanent satellite site for Post 16 provision at the Arlington Business Centre

An initial, informal consultation ran from 1st July to the 28th July 2024 seeking views on the proposed changes. The outcome of the initial consultation was considered by Leeds City Council Executive Board at its meeting in September 2024 and a recommendation to publish a Statutory Notice was approved.

This screening forms records the considerations that have been made in relation to the publication of the Statutory Notice, to ensure that the consultation and engagement process with stakeholders takes equality, diversity cohesion and integration into account.

It also ensures that any lessons are learned and applied from the initial informal consultation.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies and policies, service and functions affect service users, employees or the wider community – city wide or more local. These will also have a greater or lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	x	
Have there been or likely to be any public concerns about the policy or proposal?	x	
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		x
Could the proposal affect our workforce or employment practices?		x
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		x

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.

- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

Through analysis of census data for Broomfield South SILC we have considered the characteristics of the school population to ensure all parts of the community are able to engage effectively. Pre-consultation research, using the English Index of Multiple Deprivation (IMD), showed that both the number of pupils living in the most deprived 10% of neighbourhoods in England and free school meal eligibility at Broomfield South SILC School are above the citywide average. Together these two statistical measures suggest that Broomfield South SILC does suffer greater levels of deprivation than the citywide average.

The initial informal consultation took place from 1 to 28 July 2024 seeking views on the proposed expansion Broomfield South SILC by 100 places, as part of a school rebuild and the establishment of a permanent satellite site for post-16 provision. That consultation was managed in accordance with local good practice, seeking to ensure that a wide range of stakeholders including parents who already have a relationship with the school (i.e. with a child currently attending school), , parents of children with Special Educational Needs and Disabilities (SEND) across Leeds, schools across Leeds, ward councillors for all Leeds wards, local residents and school staff. Information on the proposal was also made available on the LCC website, Broomfield South SILC website, Leeds Local Offer website, Leeds for Learning and on the Councils social media channel.

Two informal drop-in sessions for all interested parties were also promoted via the routes set out above and one was held at the school and one online. Having one at the school and one online was to help maximise stakeholder engagement. The online and in person drop in sessions helped support anyone who wanted further information on the process/consultation before submitting a response to an online survey. This ensured everyone had the relevant information to make an informed decision of the proposals and fostered good relations with the school, parents, wider community, and council staff.

At its meeting in September 2024, Leeds City Council's Executive Board noted the outcome of the consultation and approved a recommendation to publish a Statutory Notice. A Statutory Notice will be published in the Yorkshire Evening Post on 2 October 2024 marking the start of a four-week formal consultation (representation) period and will end on 30 October 2024. The full proposal will be published on Leeds City Council's website and all parents/carers at the school will receive notification, along with any stakeholder who responded to the first stage of public consultation and asked to be kept informed. Other

local schools will also be informed about the proposal along with ward councillors and other relevant stakeholders.

Consideration has been given to comments submitted by stakeholders during the initial consultation and our assessment is that there are no specific targeted adjustments needed for groups with protected characteristics.

- **Key findings**

(think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

Age

- Sex and Gender Reassignment
- Religion
- Ethnicity
- Disability
- Sexual orientation

The additional specialist learning places would create more opportunities for more pupils to be supported in a way that meets their individual needs, regardless of age, sex, gender reassignment, religion, ethnicity, disability or sexual orientation, in an inclusive school environment. This proposal supports that aim and would not have an adverse impact on any child or young person who attends the proposed provision included in this proposal.

During the initial informal consultation it was noted that local residents did not feel fully engaged with the process, so as part of the Statutory Notice period 2 October to 30 October we are holding two further drop in sessions, one at the school and one online and these extra sessions have been promoted via leaflets local residents and sessions via local ward members.

We are confident that by completing this screening process, everyone with an interest in the planned consultation activity would feel able to engage effectively using the consultation methods detailed above. It is felt that the planned activities and communication methods will adequately meets the needs of the community.

- **Actions**

(think about how you will promote positive impact and remove/ reduce negative impact)

We will be communicating with stakeholders via email to notify them with details of the statutory notice period including information on how to respond either via email or by post.

Information will be advertised in the Yorkshire Evening Post and details of the full statutory notice will be provided on the LCC website. The headteacher of Broomfield South SILC and headteachers of other local schools will be contacted and asked to send out key messages to their parents/carers. Anyone who responded to the initial consultation and asked to be kept informed with updates on the progress of the proposal will be contacted.

During the consultation process, due regard to equality was given to all aspects of developing and implementing the proposal. If the proposal is approved, during the design process for the rebuild accommodation, the plans would be shared with stakeholders. Through the design process, the new provision would be fully compliant with the Equality Act 2010. This would ensure that the building is accessible to all users; students, staff and visitors.

5. If you are *not* already considering the impact on equality, diversity, cohesion and integration you *will need to carry out an impact assessment*.

Date to scope and plan your impact assessment:	
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Date to complete your impact assessment	
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Lead person for your impact assessment (Include name and job title)	
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6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Sally Lowe	Assets and Access Lead	
Date screening completed		

7. Publishing

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to Governance Services	Date sent:
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For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate	Date sent:
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All other decisions – sent to equalityteam@leeds.gov.uk	Date sent:
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