

Equality, Diversity, Cohesion and Integration (EDCI) screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being or has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: City Development	Service area: Projects & Programmes
Lead person: Adele Robinson	Contact number: 07891 276856

1. Title: Design & Cost Report associated with the refurbishment of Unit 6 Waterside Road, Stourton for Assisted Living Leeds

Is this a:

Strategy / Policy

Service / Function

Other

If other, please specify

2. Please provide a brief description of what you are screening

Assisted Living Leeds (ALL) is a complex 24/7 service that plays a vital role in supporting discharge from hospital and enables Leeds residents (adults and children) to live independently in their own homes. The service has two main roles, a 24/7 Telecare service and the provision of equipment to customers to enable people to live at home. The service also provides a “return and reuse” service, which allows used equipment to be returned, decontaminated, and reissued, where appropriate.

The service has recently been subject to a review by the Equipment Service Commissioners. A key finding was that the service is providing an essential service and has a long-term future, with additional funding from both the Council and the Integrated Commissioning Board to support the annually growing demand. It is also noted that the design and size of the site may facilitate customer pick-up and drop-off that will enable

the service to operate more efficiently both in terms of speed of access to equipment for the people of Leeds and cost.

ALL currently occupy a 24,000 sq. ft unit at Clarence Road. This includes a 17,000 sq. ft warehouse and 7,000 sq. ft office accommodation. It is a c1960's building which now requires some significant maintenance works, particularly to the roof. ALL moved into the property on a temporary basis, as the service requirements developed, on the basis that the land at Clarence Road/Armouries Drive was earmarked for development within the Aire Valley Action Plan being prepared at the time.

The decision to acquire the new premises and relocate ALL was approved by Executive Board on 20 March 2019, noting that the site of the existing premises on land at Clarence Road and Armouries Drive is the focus of investment and development interest as part of emerging regeneration and growth plans for Hunslet Riverside.

Purpose

A screening exercise has been carried out to determine if the works associated with the relocation of ALL to Waterside Road will impact upon equality.

The new premises will accommodate the requirements that ALL has identified, but also provides a potential opportunity for further development of flexible office accommodation, particularly for services with a clear synergy with ALL services, including the opportunity for collaboration spaces and partnership working. It provides a wider opportunity to provide potential office solution to support wider workspace rationalisation and delivery of changing the workplace within localities through the provision of locality office space and touch down space which could be allocated to specific services or used on a more flexible basis. The Flood Risk Management (FRM) team will be co-located with ALL and also has its compound on site which it will need access to throughout the construction works.

Other options were considered but discounted due to location and accessibility issues for staff and customers.

Any relevant British Standard regulations will be applicable to the design and delivery of this refurbishment project.

The project will not impact on equality, diversity, cohesion and integration.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies and policies, service and functions affect service users, employees or the wider community – city wide or more local. These will also have a greater or lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also, those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?**

(**think about** the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- **Key findings**

(**think about** any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

- **Actions**

(**think about** how you will promote positive impact and remove/ reduce negative impact)

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.

Date to scope and plan your impact assessment:	
Date to complete your impact assessment	

Lead person for your impact assessment (Include name and job title)	
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6. Governance, ownership and approval		
Please state here who has approved the actions and outcomes of the screening		
Name	Job title	Date
Adele Robinson	Senior Project Manager	22/1/25
Date screening completed		22/1/25

7. Publishing	
<p>Though all key decisions are required to give due regard to equality the council only publishes those related to Executive Board, Full Council, Key Delegated Decisions or a Significant Operational Decision.</p> <p>A copy of this equality screening should be attached as an appendix to the decision making report:</p> <ul style="list-style-type: none"> • Governance Services will publish those relating to Executive Board and Full Council. • The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions. • A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record. <p>Complete the appropriate section below with the date the report and attached screening was sent:</p>	
For Executive Board or Full Council – sent to Governance Services	Date sent: 030225
For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate	Date sent:
All other decisions – sent to equalityteam@leeds.gov.uk	Date sent: