

Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

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Date: 19th February 2025 For Decision / to note

Outer West Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024/25.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital) in the Outer West Community Committee this means that the money for Calverley & Farsley, Pudsey, and Farnley & Wortley will be administered by the Outer West Community Committee.
8. It was agreed at the Outer West Community Committee on the 22nd November 2017 that CIL monies for Calverley & Farsley, Pudsey, and Farnley & Wortley would be spent in the ward it was generated in.
9. Until the UK left the European Union, the EU's State Aid rules controlled how UK and discretionary EU funding was provided to enterprises and entities that engage in economic activities. Now the UK has left the EU, it is no longer bound by the State Aid rules and has developed its own domestic subsidy control regime, The Subsidy Control Act 2022. As the Subsidy Control Act 2022 has potential implications for the Community Committees as funding bodies, a 'subsidy control' assessment will be undertaken on all funding requests received by the Community Committees.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
15. For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs & also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the approval threshold for small grants has now increased from the 1st April 2023; up to £1000 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.
16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.
17. The Committee is asked to consider and determine each funding application presented within the report in turn by way of approval, decline or deferral.

Budget Position 2024/25

18. The Committee is asked to note that since the last Community Committee Meeting on 4th November 2024, 0 project has been approved by DDN.
19. The Committee is asked to note that since the last Committee Meeting on 4th November 2024 0 projects have been cancelled.

Wellbeing Budget 2024/25

20. The total Wellbeing allocation approved by Executive Board for 2024/25 is **£72,777.00**. **Table 1** shows an available carry forward figure of **£56,111.55** with a total of **£28,531.60** already allocated to projects. The total revenue funding available to the Community Committee for 2024/25 is therefore **£100,356.95**. A full breakdown of the projects approved or ring-fenced is available on request.
21. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
22. The Community Committee is asked to note that so far, a total of **£87,820.65** has been allocated to Wellbeing ring-fences and projects.
23. Given the above, and following recent underspend from completed projects, the Community Committee is asked to note that there is currently a remaining balance of **£14,044.10** in the Wellbeing Fund. A full breakdown of the Wellbeing projects is listed in **Table 1** below.

TABLE 1: Wellbeing Revenue and Projects 2024/2025

Wellbeing Fund	£
Wellbeing Allocation 2024/25	£72,777
Full Balance Brought Forward from 23/24	£56,111.55
Less projects brought forward from 2023/24	£28,531.60
Total Available 2024/25	£100,356.95
Area wide ring fences 2024/25	£
Small Grants and Skips	£5,000.00
Community Engagement	£500.00
Calverley Xmas Lights	£2,568.80
Farsley Xmas Lights	£7,504.99
Pudsey Xmas Lights	£9071.55
Rodley Xmas Lights	£1,748.00
Outer West Grit Bin Refills	£4,500.00
Total spend: Area wide Ring-Fenced funds	£30,893.34
Approved Wellbeing Projects 2024/25	£
Calverley in Bloom	£4,360.00
Farsley in Bloom	£3,235.31
New Farnley in Bloom	£1,000.00
Pudsey in Bloom	£5,000.00

Pudsey Carnival	£2,600.00
Additional Gardener	£6,800.00
Rock up to do a Mock Up	£6,000.00
Farnley & Wortley Fun Day	£4,000.00
Leeds Watch CCTV	£11,000.00
Farsley Festival	£4,000.00
Outer West WYP Community Safety	£4,980.00
Pudsey Greenside Greenway	£352.00
Bands in the Park 2025	£3,600.00
Total projects approved	£56,927.31
Total spend: Area ring-fences + approved projects	£87,820.65
Underspend and income	£ 1,507.80
Wellbeing Balance remaining 2024/25	£14,044.10

Declined Projects

24. Since the last Community Committee Meeting on 4th November 2024, 0 project application have been declined.

Withdrawn Applications

25. Since the last Community Committee Meeting on 4th November 2024, 1 project application have been withdrawn.

Lower Wortley Youth Club

Wellbeing Applications for Consideration

26. Since the last Community Committee Meeting on 4th November 2024 there are currently 7 outstanding Wellbeing Large Grant applications from the 2024/25 budget to consider.

27. **Project title:** Calverley in Bloom 2025

Name of group/organisation: Leeds City Council, Climate, Energy & Green Spaces

Funding amount requested from Large Grants: £4,490.80

Match funding: 0.00

Wards covered: Calverley

Start date: 01.04.2025

Project Overview : To plant and maintain 20 hanging pots that will be located at the following sites: Victoria Park (6), Thornhill Street (2) and Calverley Park (12).

28. **Project title:** Farsley in Bloom 2025

Name of group/organisation: Leeds City Council, Climate, Energy & Green Spaces

Funding amount requested from Large Grants: £3,332.36

Match funding: 0.00

Wards covered: Farsley

Start date: 1.4.2025

Project Overview: Supply, erect take down and water 12. 18" hanging pots. Supply plants, plant up in situ and water 4 troughs.

29. **Project title:** New Farnley in Bloom 2025

Name of group/organisation: Leeds City Council, Climate, Energy & Green Spaces

Funding amount requested from Large Grants: £1,000.00

Match funding: 0.00

Wards covered: New Farnley

Start date: 1.04.2025

Project Overview: For the purchase of plants to the value of £1,000 from the Climate, Energy & Green Spaces Nursery (The Arium) in order to continue Farnley in Blooms additional seasonal planting to the many planters situated on public areas around New Farnley.

30. **Project title:** Pudsey in Bloom 2025

Name of group/organisation: Leeds City Council, Climate, Energy & Green Spaces

Funding amount requested from Large Grants: £5,629.49

Match funding: 0.00

Wards covered: Pudsey

Start date: 1.4.2025

Project Overview: Supplying 12 hanging pots and 5 no. 1m long hay racks. Watering 6 hanging pots and 5 hay racks for 16 weeks. Watering 35 barrier troughs.

31. **Project title:** Additional Area Resource at Tyersal Park and New Farnley Park

Name of group/organisation: Leeds City Council, Climate, Energy & Green Spaces

Funding amount requested from Large Grants: £7,227.40

Match funding: 0.00

Wards covered: Pudsey & New Farnley

Start date: 1.4.2025

Project Overview: One member of staff working 2 days per week for 6 months of the year at Tyersal Park and New Farnley Park. The duties they will be undertaking will include grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, marking out sports pitches, inspection of play equipment, maintenance of park infrastructure, planting and sweeping paths.

32. **Project title:** Pudsey Carnival

Name of group/organisation: Pudsey Carnival Committee

Funding amount requested from Large Grants: £2,600

Match funding: £8,000

Wards covered: Pudsey (and Surrounding areas)

Start date: 17th May

Project Overview: Pudsey Carnival is a one-day event which will start with a parade through Pudsey then back to Queens Park. There will be events and charity and commercial stalls on the field and lots of free entertainment, particularly for children, throughout the afternoon. Funding will contribute towards traffic management costs and insurance charges.

33. **Project title:** Food and Fun Project - Delivered by The Oak Church

Name of group/organisation: The Oak Church

Funding amount requested from Large Grants: £3,900

Match funding: 0.00

Wards covered: Pudsey/Farsley

Start date: 1.3.2025

Project Overview: This project describes itself as a practical and supportive project impacting local people who are in food poverty and lack the financial means to take their children out for entertainment, education, and bonding during school holidays. Funding will be used to purchase hampers for 50 families and food, activities etc for 3 events.

Youth Activities Fund Position 2024/25

34. The total YAF allocation approved by Executive Board for 2024/25 was **£33,433**. **Table 2** shows an available carry forward figure of **£36,391.66** with a total of **£21,576.04** already allocated to projects. Therefore, the total YAF revenue funding available to the Community Committee for 2024/25 is **£48,248.62**.

35. The Community Committee is asked to note that so far, a total **£41,498.43** has been allocated to projects and ring-fences, as listed in **Table 2**.

36. The Community Committee is also asked to note that there is a remaining balance of **£6,750.19** in the Youth Activity Fund. A full breakdown of the projects is listed in **Table 2** below:

TABLE 2: Youth Activities Fund 2024/25

YAF Revenue and Projects 2024/25	
YAF Allocation 2024/25	£33,433.00
2023/24 Budget Brought Forward and Available	£41,509.05
Total available (inc b/f bal) for schemes in 2024-25	£ 80,842.05
Schemes approved 2022-23 to be delivered in 2023-24	£ 25,145.80
Total Available to spend 2024/25	£ 48,248.62
YAF Ring-fences Approved	
Youth Summit	£1,000.00
Easter Half Term Taster Sessions 2025	£2,517.00
Approved YAF Projects 2024/25	
Breeze in the Park	£11,400.00
DAZYL	£3,997.00

Farnley Football Project	£1,125.00
Farnley Youth Project	£1,950.00
OW Summer Provision	£2,239.43
Lower Wortley Youth Club	£1,180.00
Pudsey Youth Café	£4,030.00
Leeds Rhinos Multi Sports Camps	£6,000.00
Leeds Well Schools Partnership	£3,000.00
Andy's Youth Project @ Robin Lane	£1,560.00
The Music Box Youth Choir	£1,500.00
Total spend against projects	£37,981.43
Total spend (Ring-fences and projects)	£41,498.43
Total Underspend & Income	£
Remaining YAF Balance 2024/25	£6,750.19

YAF Applications for Consideration

37. Since the last Community Committee Meeting on 4th November 2024 there is 7 outstanding YAF application from the 2024/25 YAF budget to consider:

38. **Project title:** Rock up to do a mock up and get a city and guilds qualification.

Name of group/organisation: Building Futures Together

Funding amount requested from Large Grants: £6,720

Match funding: 0.00

Wards covered: All wards

Start date: 29th July 2025

Project Overview: To provide young people with experience of a realistic working environment where they take part in various exercises and learn skills for exercises plumbing, electrical and fabrication.

The project can now deliver the level 1 Award in construction skills, Level 1 certificate in construction skills and a level 1 diploma in plumbing studies or electrical studies.

39. **Project title:** DAZL 25 Farnley Dance Programme

Name of group/organisation: Dance Action Zone Leeds

Funding amount requested from Large Grants: £4,138.20

Match funding: £1,896.16

Wards covered: Farnley & Wortley

Start date: 6.04.2025

Project Overview: To build on 2024 success and provide a weekly creative dance program that includes activities in school holidays including a variety of dance styles to improve the young people physical and mental health. This program includes wider opportunities like the DAZL city-wide showcases, and community events locally.

40. **Project title:** Rhinos Multi Sport Camps

Name of group/organisation: Leeds Rhinos Foundation

Funding amount requested from Large Grants: £6,000

Match funding: £4,810

Wards covered: All

Start date: 1.3.2025

Project Overview: To deliver 3 multi skills camps for young people over Easter and May half term focusing on key fundamental movement skills, and physical activity whilst focusing keeping fun and enjoyment at the heart of the programme. The multi sport sessions will include a variety of games including dodgeball, football, netball, tag rugby and much more that many young people may not have experienced before.

41. **Project title:** Andy's Youth Project

Name of group/organisation: Leeds Youth Service

Funding amount requested from Large Grants:£1,560

Match funding:0.00

Wards covered: Pudsey

Start date: 1.4.2024

Project Overview: The aim of Andy's Youth Project is to provide an inclusive safe place for all young people to enjoy social and leisure activity that is diverse and engaging for young people aged 11- 17yrs.

42. **Project title:** Farnley & Wortley Kicks

Name of group/organisation: Leeds Youth Service

Funding amount requested from Large Grants: £875.00

Match funding:0.00

Wards covered:Farnley & Wortley

Start date: 1.4.2025

Project Overview:To work with Leeds United Foundation to provide a positive, healthy outdoor activity, open to all young people aged 11 – 17 years of age.

43. **Project title:** Outer West School Holiday programme

Name of group/organisation: Leeds Youth Service

Funding amount requested from Large Grants: £3,090

Match funding: 0.00

Wards covered: All 3 Wards

Start date: Summer

Project Overview: The Youth Service will deliver a school holiday programme to young people aged 11-18 years. It will be delivered during Summer 2025, October half term 2025 and February half term 2026. This will include trips to theme parks and local activities for all 3 wards.

44. **Project title:** Farnley Youth Club

Name of group/organisation: Leeds Youth Service

Funding amount requested from Large Grants: £1,560

Match funding: 0.00

Wards covered: Farnley & Wortley

Start date: 1.04.2025

Project Overview: The aim of Farnley junior and senior youth clubs is to provide an inclusive safe place for all young people to enjoy social and leisure activity that is diverse and engaging for young people aged 11- 17yrs. The clubs aim to challenge, engage and facilitate young people to make responsible decisions. Ensure young people develop into confident, responsible members of the community and refrain from engaging in ASB in the ward

45. **Project title:** Pudsey Youth Cafe

Name of group/organisation: Pudsey Wellbeing Charity

Funding amount requested from Large Grants: £4,000

Match funding: £1,875

Wards covered: Pudsey

Start date: 1.04.2025

Project Overview: Pudsey Youth Café aims to create a safe space for young people aged 11-17 .The sessions include free hot meals, art and craft classes, board games, workshops, and other leisure activities.

Monitoring Information

46. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

47. Detailed below is project monitoring that the Communities Team has received since the last meeting of the Community Committee in June 2024:

48. **Project name:** Andys Youth Club

Funding: Youth Activity Fund

Monitoring summary: The project delivered free sessions open to both boys and girls from school Year 6 and up.



49. Sessions ranged from issue based discussions on concerns that affect young people such as Bullying. (school, home, online).

- mental health (anxiety, depression and OCD behaviour).
- sexual health (contraception, consent, STI awareness, abuse, body image).
- Exam /school related (revision techniques, stress, college applications, career advice)
- ASB (consequences / positive choices / staying safe).

- LGBTQ discussions
- Health (vaping, eating healthier, exercise, alcohol, drug usage)
- Racism
- Relationships (with teachers / parents).

50. There were varied activities for young people to take part in such as Activities include; pool, gaming consoles, table football, board games, cooking and art & craft.

Small Grants & Skips Budget 2024/25

The Community Committee approved a Small Grants & Skips budget of **£5,000.00** for 2024/25. To date the Committee has allocated **£3,765.17** for Small Grants & Skips. There is currently a remaining balance of **£1,234.83**. Members are asked to note the Small Grants & Skips allocation outlined in **Table 3** below.

TABLE 3: Small Grants & Skips 2024/25

Project	Date	£
Small Grants		
PHAB Club	Feb 2024	£465.17
Leeds Walking Football	April 2024	£500.00
Calverley Tennis Club	April 2024	£500.00
Scarecrow Festival	June 2024	£750.00
Daido Karate	July 2024	£500.00
Calvery Horticulture Club	Sept 2024	£250.00
Swinnow Community Centre	Sept 2024	£300.00
Calverley Rotary Club- Xmas Lunches	Dec 2024	£500.00
Current Total Spend 2024/25		£3,765.17
Balance Remaining 2024/25		£1,234.83

51. Since the last Community Committee Meeting on 4th November, there is **0** outstanding Small Grant Application from the 2024/25 budget to consider.

Capital Budget 2024/25

52. The Community Committee is asked to note that there is a current Capital budget of **£23,834.26** available to spend. Members are asked to note the Capital allocation outlined in **Table 4** below.

TABLE 4: Capital Budget

	Total	Calverley & Farsley	Pudsey	Farnley & Wortley

Starting budget 2024/25	£31,784.26	£5,599.03	£19,259.01	£6,226.22
Swinnow Community Centre			£3,750.00	
Calverley FC		£3,500.00		
Total	£23,834.26	£2,099.03	£15,509.01	£6,226.22

53. Since the last Community Committee Meeting on 4th November 2024 there is **1** outstanding Capital Application to consider:

54. **Project title:** Parking Buddies for Farsley Farfield Primary School

Name of group/organisation: Communities Team

Funding amount: £1,668

Match funding: 0.00

Wards covered: Calverley & Farsley

Start date: ASAP

Project Overview: 8 Parking buddies to be purchased for Farsley Farfield Primary School to deter dangerous parking.

CIL Budget 2024/25

55. The Community Committee is asked to note that there is a current CIL budget of **£203,309.79** available to spend. Members are asked to note the CIL allocation outlined in **Table 5** below.

Table 5: CIL Budget	OW (£)	Ward split		
		Calverley & Farsley	Farnley & Wortley	Pudsey
Remaining Balance March 2024	£182,075.35	-£7,682.75	£109,385.70	£80,372.40
Injection May 2024	£54,809.44	£1,719.58	£43,178.93	£9,910.93
Starting Position 2024-2025	£236,884.79	-£5,963.17	£152,564.63	£90,283.33
Pudsey Cricket Nets	£10,000.00			£10,000.00
Bawn Lane Fencing	£3,575.00		£3,575.00	
Western Flatts Playground	£10,000.00		£10,000.00	
Pudsey Fartown Lower Hall Project	£10,000.00			£10,000.00

Total Spend	£33,575.00	£0.00	£13,575.00	£20,000.00
Remaining Balance	£203,309.79	-£5,963.17	£138,989.63	£70,283.33

56. Since the last Community Committee Meeting on 4th November 2024, there is 1 outstanding CIL applications from the 2024/25 budget to consider.

57. **Project title:** Club House

Name of group/organisation: Wortley Football Club

Funding amount requested from Large Grants: £10,000

Match funding: £80,000

Wards covered: Farnley & Wortley

Start date: 1.03.2015

Project Overview: To use funding to build a clubhouse on the top plateau of the grounds in order that we can become more financially sustainable through hosting our own teams with matchday hospitality and end of season presentations

Corporate Considerations

Consultation and Engagement

The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

58. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

59. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

60. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

61. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

62. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

63. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

64. Members are asked to note/discuss/consider:

- a. Minimum Conditions (Paragraph 14)
- b. Decision Making (Paragraph 17)
- c. Details of the Wellbeing Budget position (Table 1)
- d. Large Grant applications for consideration and decision (Paragraphs 26-33)
- e. Details of the Youth Activities Fund (YAF) position (Table 2)
- f. YAF applications for considerations and decision (Paragraph 37- 45)
- g. Details of the Small Grants & Skips Budget (Table 3)
- h. Details of Capital Budget (Table 4)
- i. Capital applications for consideration and decision (Paragraph 55)
- j. Details of CIL Budget (Table 5)
- k. CIL applications for consideration and decision (Paragraph 58)