



Appendix 1 Scrutiny Board (Strategy & Resources) Work Schedule for 2024/25 Municipal Year

June	July	August
Meeting Agenda for 17 June 2024 at 10.30AM	Meeting Agenda for 22 July 2024 at 10.30AM	No Scrutiny Board meeting scheduled.
Scrutiny Board Terms of Reference / Sources of Work / Co-opted members reports (Development Briefings) Performance Report (Policy/Service Review / Performance Monitoring) Employee Mental Health and Well Being (Performance Monitoring)	Financial and Treasury Management Outturn 2023/24 /Financial Health Reporting 2024/25 (Performance Monitoring) Organisation Plan Refresh (Policy/Service Review) Digital Strategy Update (Performance Monitoring)	
Working Group Meetings		
Site Visits		



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September	October	November
Meeting Agenda for 16 September 2024 at 10.30AM	Meeting Agenda for 14 October 2024 at 10.30AM	No Scrutiny Board meeting scheduled.
Electoral Services Update – 2024 Election Review/Postal Voter Validation (Performance Monitoring) Financial Reporting 2024/25 (Performance Monitoring) Licensing Act – Gambling (pre-decision scrutiny) Joint Strategic Assessment (Policy/Service Review)	Medium Term Financial Strategy (Performance Monitoring) Procurement Strategy (Pre-Decision Scrutiny) Core Business Transformation (CBT) (Performance Monitoring)	
Working Group Meetings		
25 September 2024 @ 4.30PM – Budget Working Group		
Site Visits		



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December	January	February
Meeting Agenda 9 December 2024 at 10.15AM	Meeting Agenda for 13 January 2025 at 10.30AM	No Scrutiny Board meeting scheduled.
Civic Enterprise Leeds – Catering and Cleaning (Performance Monitoring) People Strategy (Pre-Decision Scrutiny)	Performance Report (Policy/Service Review / Performance Monitoring) Financial Reporting 2024/25 (Performance Monitoring) The Proposed Budget 2025/26 and Provisional Budgets for 2026/27 and 2027/28 (Pre-decision Scrutiny)	
Working Group Meetings		
Budget Working Group – 9 December, in person @ 12.00PM		
Site Visits		



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March	April	Notes
Meeting Agenda for 3 March 2025 at 11.00AM	Meeting Agenda for 28 April 2025 at 10.30AM	Items to be scheduled
Equality, Diversity and Inclusion – Corporate Approach and Staff Networks (Policy/Service Review) Financial Health Reporting 2024/25 (Performance Monitoring)	Financial Reporting 2024/25 (Performance Monitoring) IDS Update (Performance Monitoring) Health & Safety Service Update (Performance Monitoring) Procurement Strategy (Pre-Decision Scrutiny) Strategy and Resources Scrutiny Board End of Year Summary Statement	People Strategy (Pre-Decision Scrutiny) Review of Employee Pay Date Changes (Policy/Service Review) Procurement Strategy (further consideration) (Pre-Decision Scrutiny)
Working Group Meetings		
Site Visits		