

LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 February 2009 to 31 May 2009

Appendix 2

| Key Decisions | Decision Maker | Expected Date of Decision | Proposed Consultation | Documents to be Considered by Decision Maker | Lead Officer (To whom representations should be made and email address to send representations to) |
|--|-----------------------|----------------------------------|--|--|--|
| Lower Wortley Road Improvements Authority to Spend from DOR | Director of Resources | 2/2/09 | Consultations have taken place with Ward Members, the Outer West Area Committee, and with the wider community and businesses in the area at a public consultation event (and community forum). | Design and Cost Report and Delegated Decision Notice | Director of Resources sam.woodhead@leeds.gov.uk |

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|--|------------------------|----------------------------------|---------------------------------|---|--|
| School Partnership Trust - ICT Network Development Approval to carry out capital works and incur expenditure in relation to a proposed scheme to develop an ICT network system by the School Partnership Trust for schools in Garforth and their local community. | Director of Resources | 2/2/09 | Garforth schools and community | Design and Cost Report (to be submitted) | Director of Resources tony.palmer@leeds.gov.uk |
| Highway Structures Capital Maintenance, Assessment and Strengthening 2009/10 Approval of Design and Cost report and authority for the design and implementation of a programme of Highway Structures Capital Maintenance works, comprising maintenance, assessment and strengthening works for the 2009/10 financial year. | Chief Highways Officer | 2/2/09 | Standard internal consultation. | Design and Cost Report | Director of City Development carolyn.walton@leeds.gov.uk |

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| <p>Learning disabilities staffing review To approve a revised staffing structure for the learning disability service within social care.</p> | <p>Director of Resources, Chief Officer (HR)</p> | <p>2/2/09</p> | <p>Consultation has taken place with staff and their representatives.</p> | <p>Report to the Chief Human Resources Officer including updated job outlines.</p> | <p>Director of Resources paul.broughton@leeds.gov.uk</p> |
| <p>Waiving of Planning Contributions on 100% Affordable Housing Schemes On housing schemes which are providing 100% affordable housing then the usual planning contributions for Greenspace, Transport and Education be waived.</p> | <p>Director of Environment and Neighbourhoods</p> | <p>2/2/09</p> | <p>The Chief Housing Services Officer has discussed this issue with both the Executive Member for Neighbourhoods and Housing as well as the chair of the Strategic Affordable Housing Partnership Board who were both supportive of the proposal.</p> | <p>N/A</p> | <p>Director of Environment and Neighbourhoods megan.godsell@leeds.gov.uk</p> |

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| School Partnership Trust - ICT Network Development Approval to carry out capital works and incur expenditure in relation to a proposed scheme to develop and ICT network system by the School Partnership Trust for schools in Garforth and their local community. | Director of Resources | 2/2/09 | Garforth Schools and community | Design and Cost Report (to be submitted) | Director of Resources tony.palmer@leeds.gov.uk |
| Wood and Wood Based Material Recycling Contract To approve the award of the Wood and Wood Based Materials Recycling Contract | Chief Officer Environmental Services | 2/2/09 | None | Tender and Financial Evaluation Report | Chief Officer Environmental Services stephen.holmes@leeds.gov.uk |
| Interim Sale of Electricity Contract To approve the award of the Interim Sale of Electricity Contract | Chief Officer Environmental Services | 2/2/09 | None | Tender and Financial Evaluation Report | Chief Officer Environmental Services stephen.holmes@leeds.gov.uk |

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| Urban Traffic Management Control Computer Enhancements Phase 3 Authorisation to buy and install camera equipment to gather journey time information on Leeds roads. | Chief Highways Officer | 2/2/09 | N/A | Report to go to Highways Board | Director of City Development gordon.robertson@leeds.gov.uk |

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| <p>Review of Adult Social Care Senior Management Arrangements To create head of service posts, Access and Inclusion, and, Support and enablement, taking into account</p> <ul style="list-style-type: none"> • transformation requirements • requirement to enhance leadership capacity • improvement in safeguarding and quality <p>whilst maintaining improvements in financial and service delivery performance.</p> | <p>Director of Resources</p> | <p>2/2/09</p> | <p>As a minimum the Executive Board Member, Staff and TU's.</p> | <p>Attached is the Local Government Circular LAC (DH) (2008) 1 for background.</p> | <p>Director of Resources lorraine.hallam@leeds.gov.uk</p> |

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| <p>Fire Risk in Social Services Buildings - Middlecross, Westholme and Primrose Hill Homes for Older People</p> <p>To obtain Authority to spend for fire safety works at Middlecross, Westholme and Primrose Hill Homes for Older People</p> | Chief Officer, Corporate Property Management | 2/2/09 | The West Yorkshire Fire and Rescue Services, Adult Social Care Management, Principal Unit Managers, Corporate Property Management Staff and managers and staff at the homes. | Design Cost Report | Chief Officer, Corporate Property Management john.kearsley@leeds.gov.uk |
| <p>Adult Social Care Home Care Contracts</p> <p>Delegated Decision of the Director of Adult Social Services to extend the current Homecare Contracts in accordance with their terms</p> | Director of Adult Social Services | 12/2/09 | Adult Social Care Commissioning Board | Report of the Chief Officer Commissioning | Director of Adult Social Services mark.phillott@leeds.gov.uk |
| <p>Support for EASEL Programme</p> <p>To approve a range of measures for Council and Government Support for the EASEL Regeneration Initiative</p> | Executive Board (Portfolio: Neighbourhoods and Housing) | 13/2/09 | Ward Members and key stakeholders | The report to be issued to the decision maker with the agenda for the meeting | Director of Environment and Neighbourhoods stephen.boyle@leeds.gov.uk |

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| Capital Strategy and Asset Management Plan Approval of the Capital Strategy and Asset Management Plan | Executive Board (Portfolio: Development and Regeneration) | 13/2/09 | | The report to be issued to the decision maker with the agenda for the meeting | Director of City Development john.ramsden@leeds.gov.uk |
| School Partnership Trust, Garforth 1. Approval of terms of asset transfer 2. Note of the actions being taken in relation to risks | Executive Board (Portfolio: Development and Regeneration) | 13/2/09 | | The report to be issued to the decision maker with the agenda for the meeting | Director of City Development john.ramsden@leeds.gov.uk |

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| <p>Design and Cost Report (Department of Health Extra Care Housing Fund Bid: 2008 - 2010 Capital Scheme Number 14915/000/000 Executive Board approval to inject £1,845K into the capital programme to cover the full total of monies that will be received from the Department of Health and disbursed to our partners Methodist Homes Association in relation to the scheme.</p> | <p>Executive Board (Portfolio: Adult Health and Social Care)</p> | <p>13/2/09</p> | <p>Executive Member for City and Hunslet Ward; City and Hunslet Ward Members</p> | <p>The report to be issued to the decision maker with the agenda for the meeting</p> | <p>Director of Adult Social Services timo'shea@leeds.gov.uk</p> |
| <p>Temple Works Holbeck Leeds To consider proposals for increasing the Art Gallery capacity in Leeds and the future of Temple Works.</p> | <p>Executive Board (Portfolio: Development and Regeneration)</p> | <p>13/2/09</p> | <p>Ward Members and key stakeholders</p> | <p>The report to be issued to the decision maker with the agenda for the meeting</p> | <p>Director of City Development jean.dent@leeds.gov.uk</p> |

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| <p>Adult Social Care Income Review To report on the outcome of the consultation on service user contributions for non-residential services (home care, supported living, day care, transport, direct payments, telecare mobile response service, meals, respite care and Supporting People services) and request Executive Board approve a charging and contributions policy framework and changes to service user contributions.</p> | <p>Executive Board (Portfolio: Adult Health and Social Care)</p> | <p>13/2/09</p> | <p>Service users and carers, Voluntary organisations representing service users and carers, Citizens panel, Members of the public, Briefings for members, staff and service providers.</p> | <p>The report to be issued to the decision maker with the agenda for the meeting</p> | <p>Director of Adult Social Services ann.hill@leeds.gov.uk</p> |
| <p>3rd Quarter Financial Health Report In noting the financial position after nine months for the authority a decision will be required as to the treatment of any variation identified.</p> | <p>Executive Board (Portfolio: Central and Corporate)</p> | <p>13/2/09</p> | | <p>The report to be issued to the decision maker with the agenda for the meeting</p> | <p>Director of Resources doug.meeson@leeds.gov.uk</p> |

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| Leeds Flood Alleviation Scheme: Design Guide & Vision To approve the Design Guide and Vision | Executive Board (Portfolio: Development and Regeneration) | 13/2/09 | There have been consultations with stakeholders and internally. Joint public consultations will be held in November 2008. | The report to be issued to the decision maker with the agenda for the meeting | Director of City Development |
| Leeds Public Rights of Way Improvement Plan - Final Document To approve the Rights of Way Improvement Plan for Leeds | Executive Board (Portfolio: Leisure) | 13/2/09 | Members gave their support to undertake the statutory 12 week consultation period which ended on the 31 st October 2008. | The report to be issued to the decision maker with the agenda for the meeting | Director of Development joanne.clough@leeds.gov.uk |
| City Centre Park In principle support for the development of a City Centre Park. | Executive Board (Portfolio: Leisure) | 13/2/09 | Members, Officers, CABE, Civic Trust | The report to be issued to the decision maker with the agenda for the meeting | Director of City Development |

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| <p>Parks and Green Space Strategy To seek approval for the publication of the Parks and Green Space Strategy.</p> | <p>Executive Board (Portfolio: Leisure)</p> | <p>13/2/09</p> | <p>Extensive consultation has taken place throughout the development of the strategy with a range of stakeholders and members.</p> | <p>The report to be issued to the decision maker with the agenda for the meeting</p> | <p>Director of City Development</p> |
| <p>Route 51/51A Bus Stop Accessibility Improvements To obtain authority to spend £325,000 to carry out consultation, design and construct improvements to improve accessibility to the bus stops along route 51/51A</p> | <p>Chief Highways Officer</p> | <p>23/2/09</p> | <p>Ward Members, Emergency Services, Metro and adjacent properties</p> | <p>Report to the Chief Highways Officer and Director of Resources</p> | <p>Director of City Development keith.bristow@leeds.gov.uk</p> |

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| <p>Interim/Temporary Accommodation for homeless households Decision required: Temporary Waiver of procurement requirements The current contract for the provision of temporary accommodation for homeless households will expire in March 2008. A formal procurement process is underway to re-tender this facility. A waiver is also required to formalise the pre-existing spot purchase arrangements with Green Investments to include them within the existing contract and re-tendering process.</p> <p>The procurement process timeline indicates that this will be completed in the 3rd qtr 2009/10. In the interim seeking a waiver to extend the existing contracts until the award of the new contracts.</p> | Chief Housing Services Officer | 23/2/09 | Undertaken | Delegated decision /Waiver report | Chief Housing Services Officer tom.wiltshire@leeds.gov.uk |

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| <p>Request for approval to enter into a Supporting People SLA for services for people with mental health problems</p> <p>Approval to enter into a Supporting People Service Level Agreement with Leeds City Council for their accommodation based services for people with mental health problems – Cottingley Court, Spen Croft and Bewerley Croft Services.</p> | <p>Director of Environment and Neighbourhoods</p> | <p>1/3/09</p> | <p>N/A</p> | <p>Report to be presented to the Delegated Decision Panel</p> | <p>Director of Environment and Neighbourhoods</p> |
| <p>The Provision of Unified Communications Services</p> <p>The tender for the above is currently being advertised and we aim to be in position to make a decision and award in April 2009.</p> | <p>Resources</p> | <p>2/3/09</p> | <p>ICT Strategic Sourcing/Legal</p> | <p>Tender pack/bids</p> | <p>Director of Resources adrian.fegan@leeds.gov.uk</p> |

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| The provision of supply of Siebel Development Resource Framework Contract The tender for the above is currently being advertised and we aim to be in position to make a decision and award in March 2009 | Director of Resources | 2/3/09 | ICT Strategic Sourcing/Legal | Tender pack/bids | Director of Resources dave.maidment@leeds.gov.uk |
| Street Design Guide Approval of Supplementary Planning Document | Executive Board (Portfolio: Development and Regeneration) | 4/3/09 | Already carried out | The report to be issued to the decision maker with the agenda for the meeting | Director of City Development |
| South Leeds Youth Hub Centre Approval to spend the DCSF myplace grant of £4,979,376 on the development of South Leeds Youth Hub Centre | Executive Board (Portfolio: Children's Services) | 4/3/09 | Executive Members and South Leeds Ward Members | The report to be issued to the decision maker with the agenda for the meeting | Director of Children's Services john.paxton@leeds.gov.uk |
| Pay and Grading Review Consideration of Pay Protection Arrangements | Executive Board (Portfolio: Central and Corporate) | 4/3/09 | Consultation is taking place with a range of internal stakeholders | The report is to be issued to the decision maker with the agenda for the meeting | Director of Resources daniel.hartley@leeds.gov.uk |

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| Worklessness Pilot Project | Executive Board (Portfolio: Neighbourhoods and Housing) | 4/3/09 | Ward Members have been consulted on the business case and will be involved in the detailed development of the project. | The report to be issued to the decision maker with the agenda for the meeting | Director of Resources maggie.gjessing@leeds.gov.uk |

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| <p>Disposal of development site to Independent Living Project housing management contractor through the granting of a lease</p> <p>That, (subject to consent being obtained as required under section 25 Local Government Act 1988), the recommendation of the Chief Asset Management Officer that the Craven Road site be disposed of, under s123 Local Government Act 1972 to the housing management contractor under the Independent Living Project, on a leasehold basis and at less than best consideration, be approved and consent be granted for this disposal.</p> | <p>Executive Board (Portfolio: Development and Regeneration)</p> | <p>4/3/09</p> | <p>Extensive consultation already carried out during procurement of contractor and development of the scheme. A recommendation will be made by Chief Asset Management Officer after consultation with Asset Management Board prior to report being submitted to Executive Board.</p> | <p>The report to be issued to the decision maker with the agenda for the meeting</p> | <p>Chief Officer (PPPU) david.outram@leeds.gov.uk</p> |

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| <p>A653 Dewsbury Road Bus Priority Measures, Ring Road Beeston Park Bus Land</p> <p>Permission to construct the scheme, subject to satisfactory funding arrangements being in place on return of tenders. The works are required to provide a quality bus corridor identified in the LTP and are an intrinsic part of the Yorkshire Bus Initiative.</p> | <p>Executive Board (Portfolio: Development and Regeneration)</p> | <p>4/3/09</p> | <p>Initial Member consultation has taken place.</p> | <p>The report to be issued to the decision maker with the agenda for the meeting</p> | <p>Director of City Development</p> |

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| <p>Machinery of Government and 14-19 (25) Commissioning Arrangements</p> <p>Agree the principles underpinning the Leeds approach to the commissioning of 14+ provision and recommend that the LSC agree specific proposals for the commissioning of post 16 provision from September 2009.</p> | <p>Executive Board (Portfolio: Children's Services)</p> | <p>4/3/09</p> | <p>School Governors, secondary Headteachers, FE Colleges and LSC</p> | <p>The report to be issued to the decision maker with the agenda for the meeting</p> | <p>Chief Executive of Education Leeds</p> |

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| Bankside- Provision of Newly Built School Give approval to incur capital expenditure in relation to the proposed scheme to provide a new build school at Bankside Primary School. | Executive Board (Portfolio: Children's Services) | 4/3/09 | Consultations will include public meeting with Governors, parents school users and community in attendance, full ward councillor briefing, full consultation with governing body, school users including parents, pupils and community users, and other Council services. | The report to be issued to the decision maker with the agenda for the meeting | Chief Executive of Education Leeds |
| A65 Quality Bus Initiative - Land Acquisition Authority to incur expenditure of up to £2.5 million to acquire lands necessary to construct the A65 QBI Scheme. | Executive Board (Portfolio : Development and Regeneration) | 4/3/09 | Ongoing Consultation Public Inquiry held in October 2008. | The report to be issued to the decision maker with the agenda for the meeting. | Chief Highways Officer paul.russell@leeds.gov.uk |

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| Renewal of Liability Insurance Cover with effect from 1st April 2009 To place the annual liability insurance cover with an insurer subject to a long term agreement. | Director of Resources | 4/3/09 | None | Liability Insurance Programme Tender Documents | Director of Resources robert.davison@leeds.gov.uk |
| The City Varieties Music Hall Refurbishment Project Approve the incurring of expenditure for the proposed refurbishment | Executive Board (Portfolio: Leisure) | 4/3/09 | The Executive Member for Development and Regeneration and the Executive Member for Leisure. | The report to be issued to the decision maker with the agenda for the meeting | Director of City Development |
| City Centre Swimming To agree a capital contribution to the University of Leeds in return for public swimming access to their proposed new pool. | Executive Board (Portfolio: Leisure) | 4/3/09 | | The report to be issued to the decision maker with the agenda for the meeting | Director of City Development |

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| Leeds BSF Phase 4 Approval of Outline Business Case in respect of Intake High School | Executive Board (Portfolio: Children's Services) | 4/3/09 | The following groups will be consulted on the OBC: <ul style="list-style-type: none"> • Project Steering Group • Design User Group • Education Leeds • PPP Unit Management Team • Planning | The report to be issued to the decision maker with the agenda for the meeting | Chief Officer (PPPU) david.outram@leeds.gov.uk |
| Outcome of the statutory notice period to close South Leeds High School conditional upon the decision to establish an academy on the same site To make a final decision on the proposal to close the school | Executive Board (Portfolio: Children's Services) | 4/3/09 | Completed Sept / Oct 08, statutory notices completed Dec 08/Jan 09 | The report to be issued to the decision maker with the agenda for the meeting | Chief Executive of Education Leeds lesley.savage@leeds.gov.uk |

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| Outcome of the statutory notice period to close Intake High School conditional upon the decision to establish an academy on the same site To make a final decision on the proposal to close the school | Executive Board (Portfolio: Children's Services) | 4/3/09 | Completed Sept/Oct 08, statutory notices completed Dec 08/Jan 09 | The report to be issued to the decision maker with the agenda for the meeting | Chief Executive of Education Leeds lesley.savage@leeds.gov.uk |
| Joint Services Centres at Chapeltown and Harehills Approval sought to Submit Final Business Case to The Department of Communities and Local Government and Execute Contract | Executive Board (Portfolio: Central and Corporate) | 4/3/09 | Consultation will be carried out with the following groups in the preparation of the Final Business Case: LIFT / JSC Project Board, Tenant Departments representatives, Planning. | The report to be issued to the decision maker with the agenda for the meeting | Chief Officer (PPPU) david.outram@leeds.gov.uk |

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| <p>Outcome of the public consultation on options for changes to provision in the Richmond Hill planning area</p> <p>To give permission to publish statutory notices for the linked proposals for changes in provision</p> | Executive Board (Portfolio: Children's Services) | 1/4/09 | Completed Jan/Feb 09 | The report to be issued to the decision maker with the agenda for the meeting | Chief Executive of Education Leeds lesley.savage@leeds.gov.uk |
| <p>A639 Arla Landslip</p> <p>To approve expenditure necessary to make the carriageway safe and keep this important link open to traffic.</p> | Executive Board (Portfolio: Development and Regeneration) | 1/4/09 | N/A | The report to be issued to the decision maker with the agenda for the meeting | Director of City Development |
| <p>East Moor Secure Children's Centre</p> <p>To decide whether to move to the next stage of constructing a replacement for East Moor following contract negotiations with DCSF and Youth Justice Board</p> | Executive Board (Portfolio: Children's Services) | 1/4/09 | Extensive consultation with ward members and local community | The report to be issued to the decision maker with the agenda for the meeting | Director of Children's Services david.mcdermott@leeds.gov.uk |

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| <p>Swallow Hill High School - Development of an Annex to the Main School Building in the Wortley High School Building</p> <p>Approval to carry out capital works and incur expenditure in relation to a proposed scheme to develop an annex in the Wortley High School building to manage pupil numbers in the new Swallow Hill Community College from 2009/10.</p> | <p>Executive Board (Portfolio: Children's Services)</p> | <p>1/4/09</p> | <p>West Leeds High School and Wortley High School</p> | <p>The report to be issued to the decision maker with the agenda for the meeting</p> | <p>Chief Executive of Education Leeds tony.palmer@leeds.gov.uk</p> |
| <p>Morley High School - Construction of a new music block</p> <p>Approval to carry out capital works and incur expenditure in relation to the proposed scheme to construct a new music block at Morley High School</p> | <p>Executive Board (Portfolio: Children's Services)</p> | <p>1/4/09</p> | <p>Morley Primary School</p> | <p>The report to be issued to the decision maker with the agenda for the meeting</p> | <p>Chief Executive of Education Leeds tony.palmer@leeds.gov.uk</p> |

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| Calverley Parkside Primary School - Replacement of Nursery Unit with New Foundation Unit Approval to carry out hospital works and incur expenditure in relation to the proposed scheme to replace the existing school nursery unit with a new foundation unit at Calverley Parkside Primary School | Director of Resources | 1/4/09 | Calverley Parkside Primary School | Design and Cost Report (to be submitted) | Director of Resources tony.palmer@leeds.gov.uk |
| Design Cost Report - Youth Capital Fund To give authority to incur expenditure of £429,000 (fully funded by DCSF). | Director of Resources | 7/4/09 | L£ cash panel of young people | Youth Matters | Director of Resources sally.threfall@leeds.gov.uk |
| City Wide Weedspraying Contract Extension Award a twelve month extension of the contract to the current provider | Chief Recreation Officer | 1/5/09 | Executive Member for Leisure | Weedspraying Contract Extension Report, Contract Performance Report | Chief Recreation Officer martin.farrington@leeds.gov.uk |

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| A647 Armley High Occupancy Vehicle (HOV) Lane Permission to undertake detailed design and implementation of HOV lane | Executive Board (Portfolio: Development and Regeneration) | 13/5/09 | Internal, and external consultation with Members, Public, Emergency Services and Metro. | The report to be issued to the decision maker with the agenda for the meeting | Director of City Development oliver.priestley@leeds.gov.uk |

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Executive Member

Central and Corporate

Councillor Richard Brett

Development and Regeneration

Councillor Andrew Carter

Environmental Services

Councillor Steve Smith

Neighbourhoods and Housing

Councillor John Leslie Carter

Leisure

Councillor John Procter

Children's Services

Councillor Stewart Golton

Learning

Councillor Richard Harker

Adult Health and Social Care

Councillor Peter Harrand

Leader of the Labour Group

Councillor Keith Wakefield

Leader of the Morley Borough
Independent Group

Councillor Robert Finnigan

Advisory Member

Councillor Judith Blake

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.