

SCRUTINY BOARD (CITY DEVELOPMENT) – WORK PROGRAMME 2010/11 (LAST REVISED 18.02.2011)

APPENDIX 1

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 8th March 2011		Reports required by 18th February 2011	
Withdrawal of Remaining Creche Provision at Leisure Centres	That the Acting Director of City Development submit the results of the survey on this matter to the Scrutiny Board	<p>The Scrutiny Board last considered this on 7th December 2010 and resolved</p> <ul style="list-style-type: none"> • That this Board notes that Councillor A Ogilvie, Executive Member Leisure and the Acting Director of City Development had agreed to keep the crèches open until February 2010. • That in the circumstances now reported, the Board would not undertake an inquiry on this issue. • That the results of the survey be reported to the Scrutiny Board meeting on 8th February 2011. • That the Acting Director of City Development be asked not to take any action until the Scrutiny Board had considered the results of the survey and alternative arrangements identified to continue this service . 	RP
Management and Ownership Model Scrutiny Board Inquiry Kirkgate Market Session 4	To consider a report of the Acting Director of City Development on the management and ownership models for Kirkgate Market and details of the preferred option following the Acting Director's meeting with market traders. Plus verbal report on progress with the Markets Forum	This was requested at the Board meeting on 11 th January for the meeting on 8 th February but the timescales were too short to report back to that meeting	DP
Quarterly Accountability Reports	To receive quarter 3 performance reports including questions to the Executive Board Member		PM

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Recommendation Tracking	To monitor progress on meeting the recommendations agreed following an Inquiry into how planning applications are publicised & consultation undertaken.	This final inquiry report was approved in April 2010.	MSR
City Priority Plan and Corporate Plan (March 2011)	The Scrutiny Board is asked to consider and comment on these plans		RP/DP
Request for Scrutiny	To consider two requests for scrutiny regarding the future of Home Farm Temple Newsam following the farming operations consultation document issued by the City Development Directorate	Breed Secretary White Park Cattle Founder President Rare Breeds International	RFS
Surface Access Strategy and Proposed Hackney Carriage Rank on Whitehouse Lane	To consider a report of the Acting Director of City Development on the Hackney Carriage Associations proposals for a rank on Whitehouse Lane	The Board at the last meeting in considering transport planning obligations of Leeds Bradford International Airport made a number of recommendations and heard from a representative of the Leeds Hackney Carriage Associations seeking support for a rank near the airport. The Chair was subsequently advised that before the Board makes any decision on this matter that it should receive all the facts and a report has now been requested from the department in consultation with Leeds Bradford airport, the Hackney Carriage trade and the Head of the Access Committee for Leeds	

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 5th April 2011		Reports required by 18th March 2011	
Draft Preliminary Flood Risk Assessment (PFRA)	To consider a draft of the PFRA which is being developed in collaboration with the Environment Agency and Yorkshire Water. The timescales to develop this draft are short and it may be necessary to take this draft to an additional Scrutiny Board meeting in May 2011.	The Environment Agency national guidance states “that Overview and Scrutiny Committees should be encouraged to carry out a review of the PFRA to ensure it meets the required quality and consistency standards prior to submission to the Environment Agency by 22 nd June 2011”.	DP/RP
Annual Report	To consider the Board’s contributions to the annual report.	Required under the Council’s Constitution.	
Variances against Departmental Budget	To receive a monthly report on variances against departmental budget for 2010/11.	The Board agreed in July 2010 to receive a monthly report on variances against the departmental budget for the main vote heads.	PM

Key:

- CCFA / RFS –Councillor call for action / request for scrutiny
- RP – Review of existing policy
- DP – Development of new policy
- MSR – Monitoring scrutiny recommendations
- PM – Performance management
- B – Briefings (Including potential areas for scrutiny)
- SC – Statutory consultation
- CI – Call in

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Issues Identified by this Board but not yet included in Work Programme

- Transport Plan C in the event that funding for the trolley bus and other schemes for the city are scrapped
- That the Board's Principal Scrutiny Adviser be requested to invite a senior representative from First Bus to attend a future meeting (Scrutiny Board City Development on 2nd November 2010 requested this when considering the West Yorkshire Transport Plan 2011 - 2026)
- Open Source Planning – Deferred by the Chief Planning Officer
- Review of Legal costs within the City Development Directorate
- Leeds Athletics Club