



## **FORWARD PLAN OF KEY DECISIONS**

1 March 2011 – 30 June 2011

**LEEDS CITY COUNCIL**

**FORWARD PLAN OF KEY DECISIONS**

For the period 1 March 2011 to 30 June 2011

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer</b> (To whom representations should be made and email address to send representations to)
Morley Conservation Area To amalgamate and extend the Morley Town Centre and Morley Dartmouth Park Conservation Area into the Morley Conservation Area and adopt the Morley Conservation Area Appraisal and Management Plan as non-statutory planning guidance	Chief Planning Officer ( )	1/3/11	Ongoing consultation since May 2008 with the local community, Ward Members, Morley Town Council and Other bodies	Report and Morley Conservation Area Appraisal and Management Plan	Director of City Development phil.ward@leeds.gov.uk

<p>Horsforth Cragg Hill and Woodside Conservation Area</p> <p>The designation of the Horsforth Cragg Hill and Woodside Conservation area and the approval of the Horsforth Cragg Hill and Woodside Conservation Area Appraisal and Management Plan</p>	<p>Chief Planning Officer ( )</p>	<p>1/3/11</p>	<p>Undertaken in June/July and November 2010</p>	<p>Report and Conservation Area Appraisal and Management Plan</p>	<p>Stephen Bairstow matthew.bentley@leeds.gov.uk</p>
<p>Employee Sport Restructure</p> <p>To agree a new structure for the sport service</p>	<p>Director of City Development ( )</p>	<p>1/3/11</p>	<p>Staff/Trade Unions</p>	<p>Delegated Decision Report</p>	<p>Richard Mond, Chief Recreation Officer richard.mond@leeds.gov.uk</p>

<p>Annual Pedestrian Crossing Review 2011 Chief Officer at highways and transportation to approve the proposals made in the report as the basis for the 2011/12 programme for introducing new pedestrian crossings</p>	<p>Chief Officer (Highways and Transportation) ( )</p>	<p>1/3/11</p>	<p>Local members are advised of the process made with their requests by the Traffic Section and notified of the final outcome of the review. Once approved each individual scheme is then taken forward for a separate delegated decision for detailed design and construction – this includes consultations with ward members</p>	<p>Design and Cost Report: Annual Pedestrian Crossing Review 2011</p>	<p>kasia.speakman@leeds.gov.uk</p>
<p>Little Woodhouse Neighbourhood Design Statement To approve the Little Woodhouse Neighbourhood Design Statement as a supplementary planning document</p>	<p>Chief Planning Officer ( )</p>	<p>1/3/11</p>	<p>Consultation has already taken place with Executive Member, Ward Members, Little Woodhouse Residents Association and the public</p>	<p>Delegated Decision Report</p>	<p>ryan.platten@leeds.gov.uk</p>

Highway Maintenance To approve the Local Transport Plan: Highway Maintenance Programme 2011/12	Chief Officer (Highways and Transportation) ()	1/3/11	No consultation will be undertaken but Councillors will be informed of work to be done in their ward on this programme	Report to Chief Officer Highway and Transportation	peter.mcgouran@leeds.gov.uk
Highways and Transportation Annual Capital Programme To approve the projects estimated to cost in excess of £5,000 for inclusion in the highway maintenance capital programme 2011/2012	Chief Officer (Highways and Transportation) ()	1/3/11	Each elected member was consulted on the proposed streets in their ward during September/October 2010	Report to Chief Officer Highways and Transportation	peter.mcgouran@leeds.gov.uk
Grants to Major Arts Organisations Approve levels of funding for a range of Arts Organisations in Leeds	Chief Officer Libraries, Arts and Heritage ()	1/3/11	Applications subject to scrutiny by appropriate officers	Executive Board Report	Chief Officer Libraries, Arts and Heritage catherine.blanshard@leeds.gov.uk
Long Term Supply of Burial Space Approve the masterplan for the site at Whinmoor Grange for consultation, including a 5 acre cemetery and proposals for a new cemetery at Elmete	Executive Board (Portfolio: Leisure)	9/3/11	Funeral Directors	The report to be issued to the decision maker with the agenda for the meeting	Joanne Clough joanne.clough@leeds.gov.uk

<p>ADS Review Decision about future arrangements for the provision of Design Services, following consultation on proposals for the cessation of Architectural Design Services</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>9/3/11</p>	<p>Staff, Trade Unions</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Christine Addison, Chief Asset Management Officer christene.addison@leeds.gov.uk</p>
<p>Eastgate Redevelopment Project Alteration to existing legal documentation relating to the CPO and Development Agreement. Project update to be noted.</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>9/3/11</p>	<p>Exec Member, Legal Services, Corporate Finance</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development rowena.hall@leeds.gov.uk</p>
<p>City Wide Weed Control Contract Award of a three year contract to the successful bidder for the control of broad leaf weeds and grasses in footpaths and hard areas along the public highway and selected housing sites</p>	<p>Chief Recreation Officer ( )</p>	<p>21/3/11</p>	<p>Executive member for Leisure</p>	<p>Pre procurement business case, Evaluation Panel Outcome Report</p>	<p>Richard Mond, Chief Recreation Officer richard.mond@leeds.gov.uk</p>

<p>Leeds Local Implementation Plan supporting document for the West Yorkshire Local Transport Team Report requesting authority to: Approval of the supporting document for Leeds setting out details of the strategy and implementation proposals for Leeds included in the West Yorkshire Local Transport Plan.</p>	<p>Chief Officer (Highways and Transportation) ()</p>	<p>22/3/11</p>	<p>The document sets out issues and proposals that have been consulted on as part of the Local Transport Plan preparation process which has included Members and stakeholders</p>	<p>Delegated decision report</p>	<p>andrew.hall@leeds.gov.uk</p>
<p>Grant Agreement to Marketing Leeds Grant Agreement 2011/12 Approval of the Marketing Leeds Grant Agreement 2011/12</p>	<p>Chief Executive ()</p>	<p>25/3/11</p>	<p>n/a</p>	<p>Grant Agreement with Marketing Leeds and appendices including annual report</p>	<p>elinor.galapitage@leeds.gov.uk</p>

<p>Interim Car Parking Policy for the City Centre Executive Board are asked to approve an interim policy for public consultation</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>30/3/11</p>	<p>Public consultation to notify and seek comments from interests likely to be affected by the proposed change of policy regarding city centre commuter car parking over the 4 week period 31/3/11 to 29/4/11</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Robin Coghlan rob.coghlan@leeds.gov.uk</p>
<p>Move and Upgrade of the Urban Traffic Management Control Unit Move and Upgrade of the Urban Traffic Management Control Unit</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>30/3/11</p>	<p>Funded injection to the Capital Programme and Authority to Spend</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Chief Officer (Highways and Transportation) gordon.robertson@leeds.gov.uk</p>
<p>Gymnastics Training Scheme To agree arrangements to effect the transfer of the existing Leeds City Council operated Gymnastics Training Scheme to a new independent Gymnastics Club</p>	<p>Executive Board (Portfolio: Leisure)</p>	<p>30/3/11</p>	<p>Executive Member, Coaches and parents, City of Leeds Gymnastics Club, Leeds Metropolitan University, British Gymnastics and other key stakeholders</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Richard Mond, Chief Recreation Officer richard.mond@leeds.gov.uk</p>



<p>Street Lighting Energy Saving Initiatives for street lighting To approve a strategy for the implementation of energy saving initiatives for street lighting</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>30/3/11</p>	<p>Exec member, Community Safety (inc CCTV) Police and other emergency services, wider member and public consultation</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>andrew.molyneux@leeds.gov.uk</p>
<p>Leeds Library and Information Service: Proposals for the Future To agree the proposals for Leeds Library and Information Service following public consultation</p>	<p>Executive Board (Portfolio: Leisure)</p>	<p>30/3/11</p>	<p>Consultation ongoing with local people</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Catherine Blanshard, Chief Libraries, Arts and Heritage Officer, Learning and Leisure catherine.blanshard@leeds.gov.uk</p>
<p>Garforth Leisure Centre To agree proposals for asset transfer of Garforth Leisure Centre</p>	<p>Executive Board (Portfolio: Leisure)</p>	<p>30/3/11</p>	<p>Councillors, Centre Users</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development richard.mond@leeds.gov.uk</p>
<p>Investment Strategy for South Leeds Approval of the Investment Strategy for South Leeds and approach for incorporating appropriate proposals into emerging planning policy</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>30/3/11</p>	<p>Consultation undertaken with ward members and the community throughout the process of preparing the draft strategy</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Phil Crabtree, Chief Planning Officer phil.crabtree@leeds.gov.uk</p>

<p>Lotherton Hall and Estate infrastructure and service improvements To approve an injection to the capital programme and authority to spend on infrastructure improvements to Lotherton Hall and Estate fully funded through a prudential borrowing business case.</p>	<p>Director of Resources ( )</p>	<p>1/5/11</p>	<p>Ward Members</p>	<p>Design and Cost Report</p>	<p>Director of Resources ed.mylan@leeds.gov.uk</p>
<p>Asset Management Plan (including Community Asset Strategy and Carbon and Water Management Plan) Approval required</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>18/5/11</p>	<p>Equality Impact Assessment</p>	<p>Asset Management Plan (including Community Asset Strategy and Carbon and Water Management plan)</p>	<p>Director of City Development john.ramsden@leeds.gov.uk</p>
<p>Submission of the Best and Final Offer for the New Generation Transport (NGT) Scheme Approval for the submission of the Best and Final Offer for the NGT Scheme to the Department for Transport (DFT)</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>18/5/11</p>	<p>Extensive consultation already carried out</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Andrew Wheeler andrew.wheeler@leeds.gov.uk</p>

<p>Mercury Abatement - Rawdon Crematoria Authority to spend £1.65m on replacement Cremators with mercury filtration</p>	<p>Executive Board (Portfolio: Leisure)</p>	<p>18/5/11</p>	<p>Executive Lead Member, Funeral Directors</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development martin.gresswell@leeds.gov.uk</p>
<p>Permit Scheme for Road Works To approve the implementation of a scheme that requires all work promoters to apply for a permit to work on part of the road network of Leeds</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>18/5/11</p>	<p>Full stakeholder consultation from 15/12/10 to 09/03/11</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development philip.mitchell@leeds.gov.uk</p>

## **NOTES**

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

### **Executive Board Portfolios**

### **Executive Member**

Resources and Corporate Functions	Councillor Keith Wakefield
Development and Regeneration	Councillor Richard Lewis
Environmental Services	Councillor Thomas Murray
Neighbourhoods and Housing	Councillor Peter Gruen
Children's Services	Councillor Judith Blake
Leisure	Councillor Adam Ogilvie
Adult Health and Social Care	Councillor Lucinda Yeadon
Leader of the Conservative Group	Councillor Andrew Carter
Leader of the Liberal Democrat Group	Councillor Stewart Golton
Leader of the Green Group	Councillor Ann Blackburn
Advisory Member	Councillor Jane Dowson
Advisory Member	Councillor Richard Finnegan

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.

**LEEDS CITY COUNCIL**

**BUDGET AND POLICY FRAMEWORK DECISIONS**

<b>Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be considered by Decision Maker</b>	<b>Lead Officer</b>
Budget	Council	23 <sup>rd</sup> February 2011	Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Resources
Council Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	
Children & Young People's Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Children's Services
Council Business Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Policy, Planning and Improvement)
Crime and Disorder Reduction Strategy	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Environments and Neighbourhoods
Development Plan documents	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development

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Local Transport Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Plans and alterations which together comprise the Development plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Youth Justice Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Children's Services
Licensing Authority Policy Statement	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Corporate Governance)
Leeds Strategic Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Policy, Planning and Improvement)
Health and Wellbeing Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Adult Social Care
Economic Development Strategy	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Climate Change Strategy	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development

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Leeds Housing Strategy	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Neighbourhoods and Environment

**NOTES:**

The Council's Constitution, in Article 4, defines those plans and strategies which make up the Budget and Policy Framework. Details of the consultation process are published in the Council's Forward Plan as required under the Budget and Policy Framework.

Full Council ( a meeting of all Members of Council) are responsible for the adoption of the Budget and Policy Framework.