

## **NORTH WEST (INNER) AREA COMMITTEE**

**THURSDAY, 28TH JUNE, 2012**

**PRESENT:** Councillor J Akhtar in the Chair

Councillors M Hamilton, J Walker,  
N Walshaw, Towler, G Harper, B Atha,  
J Illingworth, L Yeadon, J Bentley and  
S Bentley

Apologies Councillor J Chapman

**OFFICERS:** Jane Maxwell, West North West Area Leader  
Stuart Byrne, West North West Area Management  
Jason Singh, West North West Environmental Locality  
Manager  
Lynne Hamshaw, West North West Homes Leeds  
John Grieve, Governance Services

### **MEMBERS OF THE PUBLIC:**

Joan Brown, Cardigan Triangle Community Association  
Amanda Jackson, University of Leeds  
Sue Buckle, South Headingley Community  
Association  
Bill McKinnon, North Hyde Park Residents Association

#### **1 Declarations of Interest**

There were no declarations of interest.

#### **2 Apologies for Absence**

Apologies for absence were received from Councillor J Chapman.

#### **3 Open Forum**

In accordance with paragraph 6.24 and 6.25 of the Area Committee Procedural Rules, the Chair allowed a period of up to 10 minutes for members of the Public to make representations or ask questions on matters within the terms of reference of the Area Committee

Royal Park Building – In providing an update on the Royal Park Building, Sue Buckle reported that the Royal Park Community Consortium (RPCC) had gone back to the community to collect signatures in a “pledge of work” to save the building. The initial area of work would focus on bringing the caretaker’s house back into use as a community facility.

Sparrow Park – Councillor Hamilton raised the issue of “Sparrow Park”, a small pocket park in the Headingley area. Councillor Hamilton report that the Cardigan Residents Association had been trying to progress a Compulsory Purchase Order on the park since 2003 without success. Advice from the City Solicitor’s Office was that the proposed course of action was unlikely to be approved by the Secretary of State and would be cost prohibitive. It was reported that the Sparrow Park Action Group would be taking a delegation to the next Council meeting on 11<sup>th</sup> July 2012 to seek the Council’s support.

Members expressed their support for Sparrow Park in being brought back to community use but recognised there were a range of challenges that would need to be overcome to achieve the proposed outcome.

Jane Maxwell, West North West Area Leader, agreed to speak with the City Solicitor to ensure the Area Committee had the most up to date legal advice possible

#### **4 Minutes of the Previous Meeting**

**RESOLVED** – That the minutes of the previous meetings held on 12<sup>th</sup> April and 17<sup>th</sup> May 2012 be accepted as a true and correct record.

#### **5 Matters Arising from the Minutes**

Members considered a report by West North West Area support which identified a number of issues requiring further action following the last meeting of the Area Committee

Park Wardens on Woodhouse Moor – Residents requested to know who should be contacted in the event of anti social behaviour taking place in the park in the absence of the Park Warden Patrols.

In responding Jason Singh said that discussions were ongoing with regard possible enforcement action for the consumption of alcohol in the park

Councillor Harper reported that he had recently had a meeting with the Police with a view to PCSO’s enforcing littering on the Moor; it was a question of educating the Moor users.

In terms of reporting barbecue activity, the Parks & Countryside Office should be contacted in such instances.

Kirkstall Lane Resurfacing – In providing an update, Councillor Yeadon said that the disabled parking bays would be replaced following the resurfacing works. Councillor Yeadon reported that she had expressed her concern to the Highways Department that disabled parking bays had been removed without due consultation

Tesco Development at Kirkstall – Councillor Yeadon requested if an update on the Tesco Development at Kirkstall could be provided for the next meeting

**RESOLVED** – That the contents of the report be noted

## **6 Local Authority Appointments to Outside Bodies**

The Chief Officer (Democratic and Central Services) submitted a report which outlined the procedure relating to local authority appointments to outside bodies and invited Members to consider making appointments to those outside bodies detailed within the submitted report.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Appointment to Outside Bodies Procedure Rules (Appendix 1)
- Appointments Schedule (Appendix 2)

**RESOLVED** –

- (a) That the report and information appended to the report be noted.
- (b) That approval be given to the following Outside Body Appointments being made for the 2012/2013 Municipal year:

Burley Lodge Centre – Committee of Management – Councillor J Akhtar and Councillor C Towler

Mary Jane Butler Trust – Councillor B Atha and Councillor L Yeadon

Cardigan Centre – Councillor N Walshaw

Ireland Wood Children's Centre Management Committee – Councillor S Bentley

ALMO Inner North West Area Panel – Councillor J Illingworth and Councillor J Chapman

Swarthmore Education Centre – Councillor G Harper

## **7 Environmental Services Delegation - Update**

The Director of Environment and Neighbourhoods submitted a report which provided the final details of the Services Level Agreement (SLA) for the Inner North West and West North West Area. The report sought the approval of the Service Level Agreement by the Area Committee which would be used to steer the work of the Environmental Locality Team throughout 2012/13.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Draft Services level Agreement - Delegation of Environmental Services (Appendix A)
- West North West Locality Team – Draft Budget for 2012/13 (Appendix B )
- Environmental Services – West North West Locality Team Structure (Appendix C)

Jason Singh, Environmental Locality Manager for West North West presented the report and responded to Members' queries and comments.

Detailed discussion ensued on the contents of the report and appendices.

In summary, specific reference was made to the following issues:-

- Gully cleaning in the Weetwood area and also along Spen Lane
- Bin yards – Who's responsibility to keep clean and tidy, possible strategy to address this issue
- Discarded boxes and bags around Recycling sites

**RESOLVED** – To approve the Services Level Agreement (SLA) for the Inner North West Area Committee and West North West Environmental Locality Team 2012/13

## **8 Community Engagement Report**

The Assistant Chief Executive (Customer Access & Performance) submitted a report which set out details of a Community Engagement Plan for the North West (Inner) Area Committee and explained how the Area Committee would fulfil its delegated responsibility for engagement. The report also sought members support to improve the functioning of Community Forums and consider the proposed engagement activity in support of the Business Plan.

Stuart Byrne, Inner North West Area Support Team presented the report and responded to Members' queries and comments.

Detailed discussion ensued on the contents of the report.

In summary, specific reference was made to the following issues:-

- Leeds Citizens Panel
- Community Forums
- Priority Neighbourhoods
- Area Committee Business Plan Consultation
- Proposals for Ward Forums
- The importance of Elected Member involvement
- Publicity around the Community Engagement process

**RESOLVED –**

- (i) That the contents of the report be noted
- (ii) That a further report be brought back to this Committee in autumn to review progress made on Community Engagement

**9 Wellbeing Fund 2012-13 Update Report**

The Assistant Chief Executive (Customer Access & Performance) submitted a report which provided an update on the budget position for the Wellbeing Fund for 2012-13. The report also outlined the current position of both the Skips Budget and the Small Grants Budget and sought Members views on how these should be managed going forward.

Appended to the report was a copy of the Inner North West Area Committee Wellbeing Budget Statement for 2012-13

Stuart Byrne, Inner North West Support Team, presented the report and responded to Members' queries and comments.

Detailed discussion ensued on the contents of the report and appendices.

In summary, specific reference was made to the following issues:-

- That all available funding from the Skips Budget had been allocated
- Consideration of the guidance for small grant allocation to individual projects
- Lump sums given for events should cover all costs, organisers seeking further funding for the same event should be discouraged
- Consideration of a small grant application for £500 towards Irish History Month

**RESOLVED –**

- (i) To note the current budget position for the Wellbeing Fund for 2012 -13.
- (ii) To approve a virement of £1,000 from the Small Grants Budget to the Skips Budget.
- (iii) To approve that no changes be made to the small grants process.
- (iv) That an application from Irish History Month (£500) be not granted

## 10 Area Update Report

The Assistant Chief Executive (Customer Access & Performance) submitted a report which provided an update on recent sub group business and the current position relating to other project activity. The report also included an update on the work of the West North West Area Leadership Team and the work taking place around student changeover. Nominations for a Fuel Poverty Champion and community representatives to Area Committee Sub Groups were also requested.

Appended to the report was a copy of the Fuel Poverty Area Committee Champions Role for the information/comment of the meeting

Stuart Byrne, Inner North West Support Team, presented the report and responded to Members' queries and comments.

Detailed discussion ensued on the contents of the report and appendices.

In summary, specific reference was made to the following issues:-

- Nominations to the various Sub Groups
- The work of the Transport Sub Group and the intention to establish links across the geographical boundaries, raise local concerns and progress priorities through the Council and regional infrastructure
- Student Changeover
- West North West Area Leadership Team
- Nomination for Fuel Poverty Champion

### **RESOLVED –**

- (i) To note and action as appropriate the Key Messages from Sub Groups as set out in section 3 of the submitted report.
- (ii) To approve Community Representatives to the Area Committee Sub Groups, as follows:

#### **Planning Sub Group**

Dr R Tyler - Headingley  
Vacancy - Headingley  
Mrs B Mitchell / Mr G Rawinsky Hyde Park & Woodhouse  
Mr T Green – Hyde Park & Woodhouse  
Martin Thomas – Weetwood  
Mr D Hall – Weetwood  
Mr K Torode – Kirkstall  
Vacancy – Kirkstall

### **Environmental Sub Group**

Mr J Davison – Weetwood  
Mr P Hall – Hyde Park & Woodhouse  
Mr H Eaglestone – Headingley  
Vacancy – Headingley  
Vacancy - Kirkstall

- (iii) To note the update on the work around Student Changeover.
- (iv) To note the work of the West North West Area Leadership Team.
- (v) To note the role of Affordable Warmth Partnership and approve the appointment of Councillor N Walshaw as the Fuel Poverty Champion from the Area Committee.

### **11 Date and Time of Next Meeting**

**RESOLVED** – To note that the next meeting will take place on Thursday 20<sup>th</sup> September 2012 at 7.00pm in the North West (Inner) Area, venue to be made known at a later date.