Appendix A

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

**System reference**
- **Not Currently In Use**
  *This is the unique reference for this application generated by the system.*

**Your reference**
- **moortown social club**
  *You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.*

**Are you an agent acting on behalf of the applicant?**
- **Yes**
- **No**
  *Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.*

**Applicant Details**

- **First name**
  - moortown social club

- **Family name**
  - n/a

- **E-mail**
  - brian.harris.msc@btconnect.com

- **Main telephone number**
  - 07778520872

- **Other telephone number**
  - 01132689998

- **Indicate here if you would prefer not to be contacted by telephone**

**Are you:**
- **Applying as a business or organisation, including as a sole trader**
- **Applying as an individual**

**Applicant Business**

- **Is your business registered in the UK with Companies House?**
  - **Yes**
  - **No**

- **Is your business registered outside the UK?**
  - **Yes**
  - **No**

- **Business name**
  - moortown social club

- **VAT number**
  - 169828802

- **Legal status**
  - Charity or Association

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Continued from previous page...

* Your position in the business: Secretary

Home country: United Kingdom

Business Address

* Building number or name: moortown social club
* Street: cranmer gardens
* City or town: leeds
* County or administrative area: west yorkshire
* Postcode: LS17 5la
* Country: United Kingdom

The country where the headquarters of your business is located.

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Section 2 of 19

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address
- OS map reference
- Description

Postal Address Of Premises

Building number or name: moortown social club
Street: cranmer gardens
District: moortown
City or town: leeds
County or administrative area: west yorkshire
Postcode: LS17 5la
Country: United Kingdom

Further Details

Telephone number: 01132685039
Non-domestic rateable value of premises (£): 18,000
**Section 3 of 19**

**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- [ ] An individual or individuals
- [ ] A limited company
- [ ] A partnership
- [ ] An unincorporated association
- [x] A recognised club
- [ ] A charity
- [ ] The proprietor of an educational establishment
- [ ] A health service body
- [ ] A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- [ ] A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- [ ] The chief officer of police of a police force in England and Wales
- [ ] Other (for example a statutory corporation)

**Section 4 of 19**

**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

<table>
<thead>
<tr>
<th>Name</th>
<th>moortown social club</th>
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</thead>
</table>

**Details**

| Registered number (where applicable) | n/a |

Description of applicant (for example partnership, company, unincorporated association etc)

moortown social club [the committee]
**Address**

<table>
<thead>
<tr>
<th>Building number or name</th>
<th>moortown social club</th>
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<tbody>
<tr>
<td>Street</td>
<td>cranmer gardens</td>
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<td>District</td>
<td>moortown</td>
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**Contact Details**

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<td>Telephone number</td>
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<td>Other telephone number</td>
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**Section 5 of 19**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  
- [ ] dd / [ ] mm / [ ] yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end?  
- [ ] dd / [ ] mm / [ ] yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

*detached brick building two storeys high, with stewards accommodation first floor. Playing fields to north side, woods to rear west side, and brown field side to south, entrance to car park off main road. And entrance to building through club car park east side. Double entry doors to front Double glazed through out.*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend.

**Section 6 of 19**

**PROVISION OF PLAYS**
**Continued from previous page...**

Will you be providing plays?
- ☑ Yes
- ☐ No

**Section 7 of 19**

**PROVISION OF FILMS**

Will you be providing films?
- ☑ Yes
- ☐ No

**Section 8 of 19**

**PROVISION OF INDOOR SPORTING EVENTS**

Will you be providing indoor sporting events?
- ☑ Yes
- ☐ No

**Standard Days And Timings**

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Give timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
Continued from previous page...

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

General bar games, i.e. snooker, billiards, pool, darts, cards, dominoes and bingo. Music will be amplified

State any seasonal variations for indoor sporting events

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

An extra hour on xmas eve and an extra two hours on new years eve
An extra hour on may day, spring bank holiday, august bank holiday and easter bank holiday weekend

Section 9 of 19

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will you be providing boxing or wrestling entertainments?

☐ Yes  ☐ No

Section 10 of 19

PROVISION OF LIVE MUSIC

Will you be providing live music?

☐ Yes  ☐ No

Standard Days And Timings

MONDAY

Start 11:00  End
Start 23:30

TUESDAY

Start 11:00  End
Start 23:30

WEDNESDAY

Start 11:00  End
Start 23:30

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
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Will the performance of live music take place indoors or outdoors or both? Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

- [ ] Indoors
- [ ] Outdoors
- [ ] Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

- music will be amplified

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

- an extra hour on Christmas Eve
- an extra two hours on New Year's Eve
- an extra hour on May Day, Spring Bank, August Bank and Easter Bank Holiday weekend

Section 11 of 19

PROVISION OF RECORDED MUSIC

Will you be providing recorded music?
**Standard Days And Timings**

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Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Will the playing of recorded music take place indoors or outdoors or both?

- [ ] Indoors
- [ ] Outdoors
- [ ] Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

provision of music to accompany dance.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.
Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

an extra hour on christmas eve and extra two hours on new years eve
an extra hour on may day ,spring bank ,august bank and easter bank holiday weekend.

### Section 12 of 19

**PROVISION OF PERFORMANCES OF DANCE**

Will you be providing performances of dance?

- [ ] Yes  
- [x] No

#### Standard Days And Timings

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Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
Continued from previous page...

SUNDAY

Start 09:00  End

Start  End 00:30

Will the performance of dance take place indoors or outdoors or both?

- Indoors
- Outdoors
- Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

dance lessons, social dancing.

State any seasonal variations for the performance of dance.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

- an extra hour on Christmas Eve
- extra two hours on New Year's Eve
- an extra hour on May Day, spring bank, August bank and Easter bank holiday weekend.

Section 13 of 19

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes
- No

Standard Days And Timings

MONDAY

Start 09:00  End

Start  End 23:30

TUESDAY

Start 09:00  End

Start  End 23:30

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week you intend the premises to be used for the activity.

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Continued from previous page...

**WEDNESDAY**

Start 09:00  
End  
Start  
End 23:30

**THURSDAY**

Start 09:00  
End  
Start  
End 23:30

**FRIDAY**

Start 09:00  
End  
Start  
End 00:30

**SATURDAY**

Start 09:00  
End  
Start  
End 00:30

**SUNDAY**

Start 09:00  
End  
Start  
End 00:30

Give a description of the type of entertainment that will be provided

dance lessons

Will this entertainment take place indoors or outdoors or both?

- [ ] Indoors  
- [ ] Outdoors  
- [x] Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

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For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve,
an extra hour on Christmas Eve and extra two hours on New Year's Eve.
an extra hour on May Day, spring bank, August bank and Easter bank weekend.

**Section 14 of 19**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?
- [ ] Yes
- [X] No

**Section 15 of 19**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?
- [X] Yes
- [ ] No

**Standard Days And Timings**

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Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
Continued from previous page...

**SUNDAY**

Start 11:00 | End
Start | End 00:00

Will the sale of alcohol be for consumption:
- [ ] On the premises
- [ ] Off the premises
- [ ] Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

an extra hour on christmas eve and extra two hours on new years eve, an extra hour on may day, spring bank, august bank and easter bank holiday weekend.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name | The Committee, Steward & Bar Staff
Family name

**Enter the contact’s address**

Building number or name | moortown social club
Street | cranmer gardens
District | moortown
City or town | leeds
County or administrative area | west yorkshire
Postcode | LS17 5la
Country | United Kingdom
Personal Licence number (if known) 

Issuing licensing authority (if known) Leeds

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known) n/a

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 19

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

2 x gaming machines, 1x lottery machine.

Section 17 of 19

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

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Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
Continued from previous page...

THURSDAY
Start 09:00  End 00:00
Start 00:00  End 01:00

FRIDAY
Start 09:00  End 00:00
Start 00:00  End 01:00

SATURDAY
Start 09:00  End 00:00
Start 00:00  End 01:00

SUNDAY
Start 09:00  End 00:00
Start 00:00  End 01:00

State any seasonal variations
For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

an extra hour on christmas eve and two extra hours on new years eve
an extra hour on may day, spring bank, august bank and easter bank holiday weekend.

Section 18 of 19

LICENSED OPERATING TIMES
Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

b) The prevention of crime and disorder

CCTV INSTALLED COVERING INSIDE AND OUTSIDE PREMISES WITH 31 DAYS MINIMUM STORAGE CAPACITY.
c) Public safety

Maintaining good access to all areas of premises.
Empty glasses & bottles are collected on regular basis.
Fire Alarm/Emergency Lighting.

d) The prevention of public nuisance

Ensure members are quiet when leaving club premises.
Ensure noise within the premises is not audible external.

e) The protection of children from harm

Children under 18yrs must be accompanied by a parent or guardian.

Section 19 of 19

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.
The premises licence fee is based on the non domestic rateable value of the premises these fees are:
Non domestic rateable value £4,300 or less - £100
Non domestic rateable value £4,301 and £33,000 - £190
Non domestic rateable value between £33,001 and £87,000 - £315
Non domestic rateable value between £87,001 and £125,000 - £450
Non domestic rateable value £125,001 or more - £635

If the premise is a non domestic rateable value is £87,001 or more and the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises the fee for this application is:
Non domestic rateable value between £87,001 and £125,000 - £900
Non domestic rateable value £125,001 or more - £1905

If this application is for a community premises e.g. a village hall or community centre and the application does not include the sale of alcohol as an activity there is no fee payable.

If the premises will have 5,000 people or more in attendance at any one time there is an additional fee payable which we will contact you to pay when you submit your application. Details of these fees are available at http://www.leeds.gov.uk/Business/Licences_and_street_trading/Licence__alcohol_and_entertainment.

* Fee amount (£) 190.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS
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**Address**

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**DECLARATION**

* I will make payment of the fee on submission of this application.

* I have attached, or will post to Leeds City Council, the plans of the premises.
  
  I have attached, or will post to Leeds City Council, the consent form completed by the individual I wish to be premises supervisor, or
  
  I will ensure the individual I wish to be premises supervisor submits the consent form electronically.

* I understand that I must now advertise my application.

* I understand that if I do not comply with the above requirements, my application will be rejected.

  I understand that Leeds City Council is under a duty to protect the public funds it administers, and to this end may use the information I have provided on my application for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered “Yes” to the question “Are you an agent acting on behalf of the applicant?”

* Full name

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[Add another signatory]

One you’re finished you need to do the following:

1. Save this form to your computer by clicking to file/save as...
2. Go back to https://www.gov.uk/apply-for-a-licence/premises-licence/leeds/apply-1 to upload this file and continue with your application

Don’t forget to make sure you have all your supporting documentation to hand.