

Council Minutes – 21st February 2024

Date: 23rd May 2024

Report of: City Solicitor

Report to: Council

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

This report asks Council to confirm that the attached minutes from the Council Meeting held on 21st February 2024 are an accurate record of that meeting after some transposition errors were identified within the body of the original minutes.

This does not change any of the decisions of that meeting but seeks to ensure that the decisions are recorded accurately.

Recommendations

Council are asked to agree that the minutes attached to this report are an accurate record of the Council meeting held on 21st February 2024 and that the final minutes be amended in line with those appended.

What is this report about?

- 1 The proposal is for Council to approve the attached minutes as an accurate record after it was identified that the recommendations of the meeting had been incorrectly repeated as the resolutions of the meeting.
- 2 Therefore the resolutions did not accurately or adequately reflect the decisions of that Council Meeting. No decisions as part of this process have been changed it is to ensure that the decisions are recorded appropriately.
- 3 To assist members the attached minutes have been amended to identify any text proposed to be replaced via 'strikethrough' and any proposed replacement/additional text in red and bold.
- 4 The minute pages are numbered 1 to 62 and the pages with any changes can be found between pages 28 and 36.

What impact will this proposal have?

- 5 It will ensure that the decisions of the Council at that meeting are approved as an accurate record.

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing

Inclusive Growth

Zero Carbon

- 6 Having an accurate record of decisions is an important element of the Council's decision making process.

What consultation and engagement has taken place?

Wards affected:

Have ward members been consulted?

Yes

No

- 7 Group Leaders and Group Whips of all 8 groups on the Council have been advised of the need for this report to be considered at the Annual Council Meeting.

What are the resource implications?

- 8 There are no specific resource implications associated with this report.

What are the key risks and how are they being managed?

- 9 The key risks would be to have a record of the Council meeting that did not accurately document the decisions that the Council had taken following a series of debates and votes. It is intended that this report identifies the issues and proposes a solution.

What are the legal implications?

- 10 There are no specific legal implications associated with this report.

Options, timescales and measuring success

What other options were considered?

- 11 No other options were considered.

How will success be measured?

- 12 Having an accurate record of the decisions taken at that meeting.

What is the timetable and who will be responsible for implementation?

13 The implementation of the decision would be immediately after the decision is made.

Appendices

- Minutes from 21st February 2024 Council meeting with transposition errors corrected.

Background papers

- None